

**Coral Springs
Improvement District**

Agenda

November 20, 2017



Coral Springs Improvement District

November 13, 2017

Board of Supervisors
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on November 20, 2017 at 4:00 p.m. at the District Offices, 10300 NW 11th Manor, Coral Springs, Florida. Following is the advance agenda for the meeting.

1. Roll Call
2. Approval of the Minutes of the October 16, 2017 Meeting
3. Audience Comments
4. Approval of Financial Statements for October 2017
5. Budget Amendments
 - A. Resolution 2018-1, Amending the General Fund Budget
 - B. Resolution 2018-2, Amending the Water and Sewer Budget
6. Presentation of West Outfall Canal Construction Project – James Maguire
7. Presentation on General Fund Methodology (Placeholder)
8. Review and Discussion of Dock Policy (Tabled Item)
9. Discussion on Delinquency Fees and Policy
10. LMK Pipe Renewal and Consideration of Contract to Repair Lift Station #2
11. Consideration of Proposal from Florida Technical Consultants to Provide GIS Asset Management Training and Support Services in the Amount of \$24,550
12. Resolution 2018-3, Approving Swimming Pool Fill or Refill Policy for Commercial and Multifamily Properties
13. Consideration of Change Order #1 to Lift Station 33 Contract with Trio for a Total Decrease of \$20,251.11
14. Staff Reports
 - A. Manager – Ken Cassel
 - B. Engineer – Rick Olson
 - C. Department Reports
 - Operations – Dan Daly
 - Utility Billing Work Orders
 - Utilities Update (David McIntosh)
 - Water – Joe Stephens (Report Included)
 - Wastewater – Tim Martin (Report Included)
 - Stormwater – Shawn Frankenhauser (Report Included)
 - Field – Curt Dwiggins (Report Included)



Coral Springs Improvement District

- Human Resources – Jan Zilmer
 - Motion to Accept Department Reports
- D. Attorney
15. Supervisors' Requests
 16. Adjournment

Any supporting documents not included in the agenda package will be distributed at the meeting. If you have any questions prior to the meeting, please contact me.

Sincerely,

Kenneth Cassel

Kenneth Cassel/sd
District Manager

| | | | |
|-----|----------------|---------------------|----------------|
| cc: | Stephen Bloom | Shawn Frankenhauser | Kay Holmes |
| | Seth Behn | Terry Lewis | Beverley Servé |
| | Dan Daly | Jamie Barreto | Joe Stephens |
| | David McIntosh | Diane Rottner | Jan Zilmer |
| | Curt Dwiggin | Rick Olson | Tim Martin |

Second Order of Business

**MINUTES OF MEETING
CORAL SPRINGS IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held on Monday, October 16, 2017 at 4:00 p.m. at the District Office, 10300 NW 11th Manor, Coral Springs, Florida.

Present and constituting a quorum were:

| | |
|-----------------|-----------|
| Martin Shank | President |
| Nick St. Cavish | Secretary |

Also present were:

| | |
|---------------------|------------------------|
| Kenneth Cassel | District Manager |
| Seth Behn | District Counsel |
| Dan Daly | Director of Operations |
| Jan Zilmer | Human Resources |
| David McIntosh | Director of Utilities |
| Kay Holmes | District Accountant |
| Marta Rubio | Accounting |
| Rick Olson | District Engineer |
| Joe Stephens | Water Department |
| Curt Dwiggin | Field Superintendent |
| Tim Martin | Wastewater Department |
| Shawn Frankenhauser | Drainage Department |
| Jaime Barreto | Consulting Engineer |

The following is a summary of the minutes and actions taken during the October 16, 2017 CSID Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the September 18, 2017 Meeting

Each Board member received a copy of the minutes of the September 18, 2017 meeting and Dr. Shank requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the minutes of the September 18, 2017 meeting were approved.

October 16, 2017

Coral Springs Improvement District

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements for September 2017

The Board reviewed the financial statements.

On MOTION by Mr. St. Cavish seconded by Dr. Shank with all in favor the financials were approved.

There was discussion regarding emergency funding, which will be discussed at the next workshop meeting.

FIFTH ORDER OF BUSINESS

Review and Discussion of Dock Policy

Discussion ensued regarding the dock policy. This item was tabled.

SIXTH ORDER OF BUSINESS

Discussion Regarding Debris Removal and Disposal

Mr. Cassel reported the agreement with the City is on the City Council agenda for their next meeting. He will be in attendance in case there are any questions. The City's removal site will be shut down by the end of December for a City event in January.

Discussion ensued regarding alternative sites.

SEVENTH ORDER OF BUSINESS

Consideration of Purchase of Cartridge Filters for the Water Plant Piggybacking Off of the Palm Beach County Contract

Mr. Stephens reviewed the possibility of purchasing cartridge filters from Waco Filters Corporation, piggybacking off of the Palm Beach County contract. Purchases would be made as needed.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor purchase of cartridge filters from Waco Filters Corporation, piggybacking off of the Palm Beach County contract, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Bid #2018-01-F for Cargo Trailer

Mr. Dwiggins reported only one bid was submitted from Mechaye, LLC. In the amount of \$7,595. This includes a delivery charge from Aventura. He suggested approval in the amount of \$6,495 if Mechaye, LLC agrees to remove the delivery charge and have it picked up by staff.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the purchase of the cargo trailer from Mechaye, LLC was approved at an amount not to exceed \$6,495.

NINTH ORDER OF BUSINESS

Change Order #1 with TRIO for a Total Decrease of \$30,274.99

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Change Order #1 with TRIO for a total decrease of \$30,274.99 was approved.

TENTH ORDER OF BUSINESS

Consideration of Work Authorizations

A. Work Authorization #128 for NaOCI Tank 1 and 3 Replacement for a Total Cost of \$112,893

Mr. Stephens reviewed Work Authorization #128.

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Work Authorization #128 for a total cost of \$112,893 was approved.

B. Work Authorization #129 for WTP Fluoride Storage and Feed Improvements for a Total Cost of \$325,700

Mr. Stephens reviewed Work Authorization #129.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Work Authorization #129 for a total cost of \$325,700 was approved and the President was authorized to execute contingent upon the grant from the State Public Health Dental Program.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the contract with State of Florida Department of Health for the fluoride grant was approved subject to legal review.

C. Amendment #1 to Work Authorization #115 for the Lime Plant Demolition for a Total Decrease of \$29,604.44

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor Amendment #1 to Work Authorization #115 for a total decrease of \$29,604.44 was approved.

D. Amendment #1 to Work Authorization #125 for RO Membrane Concentrate Valve Replacement for a Total Decrease of \$2,750.58

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Amendment #1 to Work Authorization #125 for a decrease of \$2,750.58 was approved.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Manager – Ken Cassel

- **Update on Assessment Methodology**

Mr. Cassel provided an update on the assessment methodology. The model framework is built. The delay is due to incomplete data from the County. The information is expected from the County within the next ten days.

Mr. Cassel further explained the complexity in the process of preparing a correct and defensible methodology. Challenges on methodologies are becoming more common.

- **Fluoride Grant Contract Document**

The Fluoride Grant Contract Document was addressed earlier in the meeting.

B. Engineer – Rick Olson (Report Included)

Mr. Olson reviewed the project status report, a copy of which is attached hereto and made a part of the public record.

C. Department Reports

- **Operations – Dan Daly**

- **Utility Billing Work Orders**

The above item is for informational purposes only. The next newsletter will be going out.

- **Utilities Update (David McIntosh)**

Mr. McIntosh stated they are still working on debris removal. He has been meeting with Globaltech to organize all current projects.

- **Water – Joe Stephens (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Wastewater – Tim Martin (Report Included)**
 - **Change Order #1 and Final with ADS for Total Suspended Solids Meter Project at a Decrease of \$6,000**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

Mr. Martin reviewed the change order from ADS, decreasing the contract value by \$6,000.

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor Change Order #1 and Final with ADS for a decrease of \$6,000 was approved.

- **Stormwater – Shawn Frankenhauser (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Field – Curt Dwiggin (Report Included)**

A copy of the report was included in the agenda package and is attached hereto as part of the public record.

- **Human Resources – Jan Zilmer**

Mr. Zilmer reported the following:

- All performance appraisals were submitted.
- The payroll with the new wages will begin Wednesday.
- There was a good turnout with staff changing their voluntary contributions into the pension plan.
- Only 26 employees responded to the survey. A minimum of 35 is needed to get a fair evaluation. Reminders are being sent out.

- **Motion to Accept Department Reports**

On MOTION by Mr. Holland seconded by Mr. St. Cavish with all in favor the department reports were approved.

D. Attorney

There being no report, the next item followed.

TWELFTH ORDER OF BUSINESS

Supervisors' Requests

The following was discussed:

- Mr. St. Cavish asked for a follow up on Supervisors attending via telephone or skype. Mr. Behn responded if there is a physical quorum, a supervisor can participate via telephone under "extraordinary circumstances." This is at the Board's discretion.
- Mr. Holland was asked about a water recycling program by someone in Palm Beach County. Mr. Cassel stated there is a master reuse program in Palm Beach County.
- Dr. Shank reported he is meeting with Representative Moskowitz on Thursday and with the City Manager on November 2, 2017. He also reported the Judge did not dismiss the case on the cell phone towers.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. St. Cavish seconded by Mr. Holland with all in favor the meeting was adjourned.

 Kenneth Cassel
 Assistant Secretary

 Martin Shank
 President

Fourth Order of Business

**Coral Springs
Improvement District**

Financial Reporting
for
OCTOBER 2017

NOVEMBER 20, 2017
Board of Supervisors Meeting

**Coral Springs Improvement District
Balance Sheet
All Fund Types and Account Groups**

October 31, 2017

| Description | General Fund | Water & Sewer Fund | General Fixed Assets | Totals |
|--------------------------------------|---------------------|-------------------------------|-----------------------------|-----------------------|
| ASSETS | | | | |
| Cash & Cash Equivalents: | | | | |
| Checking Accounts | \$ 2,290,857 | 10,676,674 | \$ - | \$ 12,967,531 |
| Cash on Hand | - | 500 | - | 500 |
| Money Market Accounts | 2,107,040 | 7,180,235 | - | 9,287,275 |
| Investments | 1,004,133 | 2,008,267 | - | 3,012,400 |
| Certificates of Deposit | - | 257,486 | - | 257,486 |
| Restricted Cash | - | - | - | - |
| Restricted Investments | - | 5,199,444 | - | 5,199,444 |
| Accounts Receivable | - | 504,340 | - | 504,340 |
| Unbilled Utility Revenues Receivable | - | 678,600 | - | 678,600 |
| Accrued Interest Receivable | - | 7,604 | - | 7,604 |
| Due from Other Funds | 1,051 | - | - | 1,051 |
| Prepaid Expenses | 20,287 | 180,188 | - | 200,475 |
| Bond Costs-2016 Series | - | - | - | - |
| Deferred Outflow-2007 Series | - | 1,715,296 | - | 1,715,296 |
| Land | - | 361,739 | 553,200 | 914,939 |
| Easements | - | 394,998 | - | 394,998 |
| Meters in Field (Net) | - | 1,247,165 | - | 1,247,165 |
| Machinery & Equipment (Net) | - | 307,256 | 82,138 | 389,394 |
| Imp. Other than Bldgs (Net) | - | 53,158,394 | 12,890,274 | 66,048,668 |
| Buildings (Net) | - | 167,407 | - | 167,407 |
| Construction in Progress | - | 702,460 | - | 702,460 |
| Total Assets | \$ 5,423,368 | \$ 84,748,053 | \$ 13,525,612 | \$ 103,697,033 |

Coral Springs Improvement District
Balance Sheet
All Fund Types and Account Groups
October 31, 2017

| Description | General Fund | Water & Sewer Fund | General Fixed Assets | Totals |
|--|---------------------|-------------------------------|-----------------------------|-----------------------|
| <u>LIABILITIES</u> | | | | |
| Accounts Payable | \$ 37,509 | \$ 116,567 | \$ - | \$ 154,076 |
| Contracts Payable | - | - | - | - |
| Retainage Payable | - | 3,621 | - | 3,621 |
| Accrued Int Payable-2016 Series | - | 530,636 | - | 530,636 |
| Accrued R & R Reserve | - | - | - | - |
| Accrued Wages Payable | 13,511 | 103,243 | - | 116,754 |
| Accrued Vac/Sick Time Payable | - | 246,297 | - | 246,297 |
| Pension Payable | - | - | - | - |
| Utility Tax Payable | - | 50,184 | - | 50,184 |
| Payroll Taxes Payable | - | - | - | - |
| Deposits | 17,500 | 561,370 | - | 578,870 |
| Deferred Revenues | - | 2,575 | - | 2,575 |
| Due to Other Funds | - | 1,051 | - | 1,051 |
| Net OPEB Obligation | - | 255,067 | - | 255,067 |
| Bonds Payable-2016 Series | - | 41,755,000 | - | 41,755,000 |
| Total Liabilities | \$ 68,520 | \$ 43,625,611 | \$ - | \$ 43,694,131 |
| <u>FUND BALANCE / NET POSITION</u> | | | | |
| Fund Balance: | | | | |
| Unspendable | 20,287 | - | - | 20,287 |
| Assigned | 4,000,000 | - | - | 4,000,000 |
| Unassigned | - | - | - | - |
| Unassigned | 1,334,561 | - | - | 1,334,561 |
| Net Position | - | 41,122,442 | - | 41,122,442 |
| Investment in GFA | - | - | 13,525,612 | 13,525,612 |
| Total Fund Balance / Net Assets | \$ 5,354,848 | \$ 41,122,442 | \$ 13,525,612 | \$ 60,002,902 |
| Total Liabilities & Fund Balance / Net Assets | \$ 5,423,368 | \$ 84,748,053 | \$ 13,525,612 | \$ 103,697,033 |

**Coral Springs Improvement District
General Fund
Statement of Revenues, Expenditures and Change in Fund Balance
For the Period Ending October 31, 2017**

| | Adopted Budget FYE 2018 | Prorated Budget Thru 10/31/2017 | Actual 1 Month Ending 10/31/2017 | Variance Favorable (Unfavorable) |
|--|-------------------------------|--|---|--|
|--|-------------------------------|--|---|--|

REVENUES:

| | | | | |
|------------------------------|---------------------|-----------------|-----------------|-----------------|
| Assessments (Net) | \$ 1,781,819 | \$ - | \$ - | \$ - |
| Permit Review Fees | 1,000 | - | - | - |
| Interest Income | 12,000 | 1,000 | 2,246 | 1,246 |
| Shared Personnel Revenue | 32,909 | 2,742 | 2,742 | - |
| Miscellaneous Revenue | - | - | - | - |
| Carry Forward Assigned Funds | 187,850 | - | - | - |
| Total Revenues | \$ 2,015,578 | \$ 3,742 | \$ 4,988 | \$ 1,246 |

EXPENDITURES:

Administrative

| | | | | |
|-------------------------------------|-------------------|------------------|------------------|-----------------|
| Supervisor Fees | \$ 7,200 | \$ 600 | \$ 600 | \$ - |
| Salaries/Wages | 145,441 | 11,188 | 11,062 | 126 |
| Special Pay | 266 | - | - | - |
| FICA Taxes | 11,678 | 898 | 892 | 6 |
| Pension Expense | 15,999 | 1,231 | 1,328 | (97) |
| Health Insurance | 56,377 | 4,698 | 4,170 | 528 |
| Workers Comp. Ins. | 410 | 34 | 44 | (10) |
| Engineering Fees | 30,000 | 2,500 | 2,500 | - |
| Attorney Fees | 36,000 | 3,000 | 3,000 | - |
| Special Consulting Services | 56,887 | 416 | 416 | - |
| Annual Audit | 7,850 | 1,400 | 1,400 | - |
| Actuarial Computation-OPEB | 435 | 36 | - | 36 |
| Management Fees | 55,644 | 4,637 | 4,637 | - |
| Telephone Expense | 3,175 | 265 | 265 | - |
| Postage | 636 | 53 | 53 | - |
| Printing & Binding | 1,200 | 100 | 100 | - |
| Building Rent | 12,000 | 1,000 | 1,000 | - |
| Insurance | 1,123 | 94 | 92 | 2 |
| Legal Advertising | 2,000 | 167 | - | 167 |
| Contingencies/Other Current Charges | - | - | - | - |
| Computer/Technology Expense | 29,400 | 2,450 | 1,250 | 1,200 |
| Digital Record Management | 1,000 | 83 | - | 83 |
| Office Supplies | 7,125 | 594 | 594 | - |
| Dues, Subscriptions | 8,300 | - | - | - |
| Promotional Expenses | 4,800 | - | - | - |
| Capital Outlay | - | - | - | - |
| Total Administrative | \$ 494,946 | \$ 35,444 | \$ 33,403 | \$ 2,041 |

**Coral Springs Improvement District
General Fund
Statement of Revenues, Expenditures and Change in Fund Balance
For the Period Ending October 31, 2017**

| | Adopted Budget FYE 2018 | Prorated Budget Thru 10/31/2017 | Actual 1 Month Ending 10/31/2017 | Variance Favorable (Unfavorable) |
|---|-------------------------------|--|---|--|
| Field Operations | | | | |
| Salaries and Wages | \$ 257,579 | \$ 19,814 | \$ 19,568 | \$ 246 |
| Special Pay | 813 | - | - | - |
| FICA Taxes | 19,704 | 1,516 | 1,473 | 43 |
| Pension Expense | 28,334 | 2,180 | 2,352 | (172) |
| Health Insurance | 81,220 | 6,768 | 6,827 | (59) |
| Worker's Comp. Insurance | 14,270 | 1,189 | 1,525 | (336) |
| Water Quality Testing | 2,400 | 200 | 600 | (400) |
| Communications-Radios/Cellphones | 1,272 | 106 | 106 | - |
| Electric Expense | 1,411 | 118 | 112 | 6 |
| Rentals & Leases | - | - | - | - |
| Insurance | 13,372 | 1,114 | 1,088 | 26 |
| R & M - General | 53,410 | 4,451 | 4,269 | 182 |
| R & M - Culvert Inspection & Cleaning | 69,500 | - | - | - |
| R & M - Canal Dredging & Maintenance | - | - | - | - |
| R & M - Vegetation Management | 15,000 | - | - | - |
| Operating Supplies - General | 1,025 | 85 | - | 85 |
| Operating Supplies - Chemicals | 113,346 | 9,446 | 9,446 | - |
| Operating Supplies - Uniforms | 1,760 | 147 | 120 | 27 |
| Operating Supplies - Motor Fuels | 54,694 | 4,558 | 4,000 | 558 |
| Dues, Licenses | 3,672 | - | - | - |
| Capital Outlay-Equipment | 47,850 | - | - | - |
| Capital Improvements | 140,000 | - | - | - |
| Total Field | \$ 920,632 | \$ 51,692 | \$ 51,486 | \$ 206 |
| Total Expenditures | \$ 1,415,578 | \$ 87,136 | \$ 84,889 | \$ 2,247 |
| Reserves: | | | | |
| Reserved for 1st Qtr Operating | 350,000 | 29,167 | - | 29,167 |
| Reserved for Projects & Emergencies | 250,000 | 20,833 | - | 20,833 |
| Total Reserves | \$ 600,000 | \$ 50,000 | \$ - | \$ 50,000 |
| Total Expenditures & Reserves | \$ 2,015,578 | \$ 137,136 | \$ 84,889 | \$ 52,247 |
| Excess Revenues Over (Under) Expenditures & Reserves | \$ - | \$ (133,394) | \$ (79,901) | \$ 53,493 |
| Fund Balance Beginning | | | | \$ 5,434,749 |
| Fund Balance Ending | | | | \$ 5,354,848 |

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending October 31, 2017

| | Adopted Budget FYE 2018 | Prorated Budget Thru 10/31/2017 | Actual 1 Month Ending 10/31/2017 | Variance Favorable (Unfavorable) |
|------------------------------------|-------------------------------|--|---|--|
| REVENUES: | | | | |
| Water Revenue | \$ 6,467,008 | \$ 523,271 | \$ 523,271 | \$ - |
| Sewer Revenue | 5,852,977 | 482,148 | 482,148 | - |
| Standby Revenue | 3,120 | 280 | 280 | - |
| Processing Fees | 12,000 | 1,000 | 1,340 | 340 |
| Lien Information Fees | 9,000 | 750 | 1,875 | 1,125 |
| Delinquent Fees | 45,000 | 3,750 | 4,860 | 1,110 |
| Contract Utility Billing Services | 56,782 | 4,732 | 4,732 | - |
| Contract HR & Payroll Services | 12,526 | 1,044 | 1,044 | - |
| Facility Connection Fees | - | - | 10,320 | 10,320 |
| Meter Fees | - | - | - | - |
| Line Connection Fees | - | - | 32,000 | 32,000 |
| Interest Income-Restricted | - | - | 4,358 | 4,358 |
| Interest Income-Operations | 30,000 | 2,500 | 6,761 | 4,261 |
| Rent Revenue | 61,810 | 5,151 | 8,066 | 2,915 |
| Technology Sharing Revenue | 15,000 | 1,250 | 1,250 | - |
| Misc. Revenues | 12,000 | 1,000 | 410 | (590) |
| Renewal & Replacement | 248,000 | - | - | - |
| Carryforward Prior Yr Fund Balance | 6,702,033 | - | - | - |
| Total Revenues | \$ 19,527,256 | \$ 1,026,876 | \$ 1,082,715 | \$ 55,839 |

Coral Springs Improvement District

Water and Sewer Fund

Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending October 31, 2017

| | Adopted Budget FYE 2018 | Prorated Budget Thru 10/31/2017 | Actual 1 Month Ending 10/31/2017 | Variance Favorable (Unfavorable) |
|-------------------------------|-------------------------------|--|---|--|
| EXPENSES: | | | | |
| Administrative | | | | |
| Salaries/Wages/Overtime | \$ 950,246 | \$ 73,096 | \$ 74,285 | \$ (1,189) |
| Special Pay | 2,311 | - | - | - |
| FICA Taxes | 72,693 | 5,592 | 5,650 | (58) |
| Pension Expense | 114,030 | 8,772 | 8,660 | 112 |
| Health Insurance | 184,003 | 15,334 | 14,991 | 343 |
| Workers Comp. Insurance | 2,564 | 214 | 275 | (61) |
| Unemployment Comp | 1,000 | 83 | - | 83 |
| Engineering Fees | 24,000 | 2,000 | 2,000 | - |
| Trustee Fees/ Other Debt Exp. | 14,211 | - | - | - |
| Attorney Fees | 12,000 | 1,000 | 1,000 | - |
| Special Council Services | 59,750 | 4,979 | 4,900 | 79 |
| Travel & Per Diem | 4,500 | 375 | - | 375 |
| Annual Audit | 11,850 | 2,100 | 2,100 | - |
| Actuarial Computation-OPEB | 3,315 | 276 | - | 276 |
| Management Fees | 83,469 | 6,956 | 6,956 | - |
| Telephone | 11,640 | 970 | 954 | 16 |
| Postage | 36,800 | 3,067 | 2,791 | 276 |
| Printing & Binding | 21,160 | 1,763 | 1,150 | 613 |
| Electric | 11,881 | 990 | 990 | - |
| Rentals and Leases | 2,850 | 238 | 237 | 1 |
| Insurance | 14,007 | 1,167 | 1,180 | (13) |
| Repair and Maintenance | 34,710 | 815 | 815 | - |
| Legal Advertising | 3,000 | 250 | 206 | 44 |
| Other Current Charges | 27,060 | 2,255 | 2,083 | 172 |
| Credit Card Merchant Fees | 63,800 | 5,300 | 4,870 | 430 |
| Computer/Technology Expense | 74,840 | 3,849 | 3,849 | - |
| Digital Record Management | - | - | - | - |
| Toilet Rebate | 14,850 | 198 | 198 | - |
| Office Supplies | 6,000 | 39 | 39 | - |
| Dues, Memberships, Etc | 11,500 | 171 | 171 | - |
| Promotional Expenses | 16,170 | 2,166 | 2,166 | - |
| Capital Outlay | 50,000 | - | - | - |
| Total Administrative | \$ 1,939,810 | \$ 144,015 | \$ 142,516 | \$ 1,499 |

Coral Springs Improvement District

Water and Sewer Fund

Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending October 31, 2017

| | Adopted Budget FYE 2018 | Prorated Budget Thru 10/31/2017 | Actual 1 Month Ending 10/31/2017 | Variance Favorable (Unfavorable) |
|--|--|--|---|---|
| <u>Plant Operations</u> | | | | |
| Salaries and Wages | \$ 1,625,499 | \$ 125,038 | \$ 104,042 | \$ 20,996 |
| Special Pay | 2,865 | - | - | - |
| FICA Taxes | 124,352 | 9,566 | 7,974 | 1,592 |
| Pension Expense | 192,414 | 14,801 | 11,868 | 2,933 |
| Health Insurance | 307,878 | 25,857 | 24,551 | 1,106 |
| Worker's Comp. Insurance | 56,731 | 4,728 | 6,063 | (1,335) |
| Water Quality Testing | 74,066 | 6,172 | 6,216 | (44) |
| Telephone | 8,592 | 716 | 698 | 18 |
| Electric Expense | 669,233 | 55,769 | 55,700 | 69 |
| Rentals & Leases | 13,400 | - | - | - |
| Insurance | 153,710 | 12,809 | 12,851 | (42) |
| Repair & Maint-General | 873,007 | 20,064 | 20,064 | - |
| Repair & Maint-Filters for Water Plant | 41,300 | - | - | - |
| Sludge Management-Sewer | 189,124 | 15,760 | 15,700 | 60 |
| Advertisement (Employment) | 6,000 | 500 | - | 500 |
| Office Supplies | 2,265 | 189 | 119 | 70 |
| Operating Supplies-General | 54,175 | 526 | 526 | - |
| Operating Supplies-Chemicals | 421,102 | 35,092 | 34,680 | 412 |
| Operating Supplies-Uniforms | 8,065 | 672 | 421 | 251 |
| Operating Supplies-Motor Fuels | 144,504 | 1,376 | 1,376 | - |
| Dues, Licenses, Etc.-Other | 38,319 | - | - | - |
| Capital Outlay | 3,232,934 | - | - | - |
| Renewal & Replacement Expense | 248,000 | - | - | - |
| Total Plant Operations | \$ 8,487,535 | \$ 329,436 | \$ 302,849 | \$ 26,586 |

Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets

For the Period Ending October 31, 2017

| | Adopted Budget FYE 2018 | Prorated Budget Thru 10/31/2017 | Actual 1 Month Ending 10/31/2017 | Variance Favorable (Unfavorable) |
|---|-------------------------------|--|---|--|
| Field Operations | | | | |
| Salaries/ Wages/Overtime | \$ 719,367 | \$ 55,336 | \$ 49,348 | \$ 5,988 |
| Special Pay | 1,405 | - | - | - |
| FICA Taxes | 55,034 | 4,233 | 3,733 | 500 |
| Pension Expense | 86,321 | 6,640 | 5,735 | 905 |
| Health Insurance | 190,622 | 15,885 | 14,941 | 944 |
| Worker's Comp. Insurance | 33,522 | 2,794 | 3,584 | (790) |
| Water Quality Testing | 1,000 | 83 | - | 83 |
| Naturescape Irrigation Serv | 4,679 | 390 | - | 390 |
| Telephone | 10,800 | 900 | 865 | 35 |
| Electric | 105,259 | 8,772 | 8,700 | 72 |
| Rent Expense | 13,500 | 1,125 | 680 | 445 |
| Rent Expense-SCADA | 56,040 | 4,670 | 4,670 | - |
| Insurance | 20,016 | 1,668 | 1,713 | (45) |
| Repair and Maintenance | 305,830 | 48,743 | 48,743 | - |
| Meters-Replacement Program | 8,031 | 669 | - | 669 |
| Meters-New Connections | 4,632 | 386 | - | 386 |
| Meters-Supplies | 6,708 | 559 | - | 559 |
| Advertising Employment | 440 | 37 | 920 | (883) |
| Office Supplies | 1,680 | 140 | 150 | (10) |
| Operating Supplies-General | 98,795 | 8,233 | 8,630 | (397) |
| Operating Supplies-Uniforms | 5,810 | 484 | 278 | 206 |
| Operating Supplies-Motor Fuels | 23,504 | 4,391 | 4,391 | - |
| Dues, Licenses, Etc | 12,536 | - | - | - |
| Capital Outlay | 3,233,999 | - | - | - |
| Renewal & Replacement | - | - | - | - |
| Total Field Operations | \$ 4,999,530 | \$ 166,138 | \$ 157,081 | \$ 9,057 |
| Total Operating Expenses | \$ 15,426,875 | \$ 639,588 | \$ 602,446 | \$ 37,142 |
| Reserves: | | | | |
| Required Reserve for R & R | - | - | - | - |
| Reserve for Future Debt Service Obligations | 1,000,000 | 83,333 | 83,333 | - |
| Total Operating Exp & Reserve | \$ 16,426,875 | \$ 722,921 | \$ 685,779 | \$ 37,142 |
| Available for Debt Service | \$ 3,100,381 | \$ 303,955 | \$ 396,936 | \$ 92,981 |
| Debt Service | | | | |
| Principal | | | | |
| 2016 Series | 1,545,000 | 128,750 | 128,750 | - |
| Interest | | | | |
| 2016 Series | 1,273,528 | 106,127 | 106,127 | - |
| Total Debt Service | \$ 2,818,528 | \$ 234,877 | \$ 234,877 | \$ - |
| Excess Revenues (Expenses) | 281,853 | 69,078 | 162,059 | 92,981 |
| Net Assets Beginning | | | | \$ 40,960,383 |
| Net Assets Ending | | | | \$ 41,122,442 |

**Coral Springs Improvement District
Water and Sewer Fund
Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending October 31, 2017

| | Adopted Budget FYE 2018 | Prorated Budget Thru 10/31/2017 | Actual 1 Month Ending 10/31/2017 | Variance Favorable (Unfavorable) |
|--|-------------------------------|--|---|--|
|--|-------------------------------|--|---|--|

| Summary of Operations and Debt Service Coverage | | | | |
|--|--|--|---------------------|---|
| Revenues | | | <u>\$ 1,082,715</u> | |
| Operating Expenditures: | | | | |
| Operating Expenditures-Admin | | | 142,516 | |
| Operating Expenditures-Plant | | | 302,849 | |
| Operating Expenditures-Field | | | <u>157,081</u> | |
| Total Operating Expenditures | | | <u>\$ 602,446</u> | |
| Required Reserve for R&R | | | <u>-</u> | |
| Total Operating Exp & Reserves | | | <u>\$ 602,446</u> | |
| Available for Debt Service | | | \$ 480,269 | Debt Service Coverage 2.04 |
| Less: Debt Service | | | <u>234,877</u> | |
| Excess Revenues (Exp) | | | <u>\$ 245,392</u> | |

CORAL SPRINGS IMPROVEMENT DISTRICT ASSESSMENT COLLECTIONS FOR FYE 2018

October 31, 2017

| Date | Assessments Collected (net of all Commissions & Fees) |
|-------------|--|
|-------------|--|

10/31/2017

\$

-

| | |
|---------------|------|
| Totals | \$ - |
|---------------|------|

Coral Springs Improvement District

Check Registers

OCTOBER 2017

| <u>Fund</u> | <u>Check Date</u> | <u>Check No.</u> | <u>Amount</u> |
|--------------|----------------------------|------------------|---------------------|
| General Fund | 10/01/2017 thru 10/31/2017 | #4443 - #4461 | \$ 99,930.10 |
| Total | | | \$ 99,930.10 |

| | | | |
|-----------------|----------------------------|-----------------|----------------------|
| Water and Sewer | 10/01/2017 thru 10/31/2017 | #23895 - #24050 | \$ 961,790.16 |
| Total | | | \$ 961,790.16 |

| CHECK DATE | VEND# | INVOICE DATE | EXPENSED TO NUMBER YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|---------------|-------|-----------------|--|-----------------------------------|--------|--------|-----------------|------------|
| 10/11/17 | 01147 | | GEN'L ENGINEER 09/2017 | BARRETO, JAIME | | | 250.00 | 004443 |
| 10/11/17 | 01151 | | PARK PROPERTY 09/2017 | BECKER & POLIAKOFF | | | 1,558.64 | 004444 |
| 10/11/17 | 00023 | | 12000 SW 1ST ST PS 2 121 NW 93RD TER PS 1 | FLORIDA POWER & LIGHT CO. | | | 121.43 | 004445 |
| 10/11/17 | 00267 | | FIRE STATION 95 9/17 | GLOBALTECH, INC. | | | 196.00 | 004446 |
| 10/11/17 | 00267 | | WA 123 CANAL SITES 6-12 | GLOBALTECH, INC. | | | 8,227.00 | 004447 |
| 10/11/17 | 00267 | | SAFETY TOWN 09/2017 | GLOBALTECH, INC. | | | 588.00 | 004448 |
| 10/11/17 | 00284 | | SUNSHINE 50% PINETREE 25% CSID-GF 25% | WASTE PRO-POMPANO | | | 1,831.71 | 004449 |
| 10/16/17 | 99999 | | VOID CHECK | *****INVALID VENDOR NUMBER***** | | | .00 | 004450 |
| 10/16/17 | 00051 | | UNIFORM RENTAL 09/17 GASOLINE 09/17 GASOLINE-DIESEL 09/17 NEXTEL 09/17 SAM'S CLUB-FIELD SUP 9/17 ANALITICA CONSULTING 8/17 ANALITICA CONSULTING 9/17 FIRE & SECURITY GF SUN-SENT-BID-AQUATIC CHEM AMEX-F.PRYOR-RENEW-2 EE AMEX-FSA MEMBERSHIP-3 EE AMEX-OFFICE D.-FEMA MAPS EGIS-LIAB/PROP INS-ADMIN EGIS-LIAB/PROP INS-FIELD SUMMIT-WC INS-ADMIN SUMMIT-WC INS-FIELD TELEPHONE 10/17 POSTAGE 09/17 PRINT & BINDING 10/17 RENT 10/17 TECHNOLOGY SHARING 10/17 OFFICE SUPPLIES 10/17 HEALTH INSURANCE-ADMIN HEALTH INSURANCE-FIELD | CORAL SPRINGS IMPROVEMENT DIST WS | | | 33,173.19 | 004451 |
| 10/16/17 | 00033 | | SPRAY PAINT-CANAL | HOME DEPOT | | | 21.08 | 004452 |
| 10/16/17 | 01141 | | C=IGUANA REMOVAL | IGUANA CONTROL, INC. | | | 3,600.00 | 004453 |
| 10/16/17 | 00008 | | LP GAS-PUMP STATION 2 LP GAS-PUMP STATION 2 LP GAS-PUMP STATION 2 LP GAS-PUMP STATION 1 | SUN GAS SERVICES | | | 8,268.76 | 004454 |
| 10/30/17 | 00080 | | AMOUNT DUE WS 10/30/2017 | CORAL SPRINGS IMPROVEMENT DIST WS | | | 32,792.76 | 004455 |

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| CHECK DATE | VEND# | INVOICE DATE | NUMBER | EXPENSED TO... YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|--------------------|-------|-----------------|--------|--|---------------------------------|--------|-----------|-----------------|------------|
| 10/30/17 | 00257 | | | GEN'L ENGINEERING 06/2017 | GLEN HANKS CONSULTING ENGINEERS | | 350.00 | 004456 | |
| 10/30/17 | 00257 | | | GEN'L ENGINEERING 07/2017 | GLEN HANKS CONSULTING ENGINEERS | | 2,800.00 | 004457 | |
| 10/30/17 | 00257 | | | GEN'L ENGINEERING 08/2017 | GLEN HANKS CONSULTING ENGINEERS | | 1,531.25 | 004458 | |
| 10/30/17 | 00248 | | | LEGAL SERVICES 09/2017 | LEWIS, LONGMAN & WALKER, P.A. | | 1,991.50 | 004459 | |
| 10/30/17 | 01138 | | | REMOVE OF TREE EMERGENCY TREE REMOVAL | NTTI SERVICES, INC. | | 2,160.00 | 004460 | |
| 10/30/17 | 00008 | | | LP GAS-PUMP STATION 2 | SUN GAS SERVICES | | 468.78 | 004461 | |
| TOTAL FOR BANK G | | | | | | | 99,930.10 | | |
| TOTAL FOR REGISTER | | | | | | | 99,930.10 | | |

| CHECK DATE | VEND# | INVOICE DATE | NUMBER | EXPENSED TO... YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|------------|-------|--------------|-----------|---------------------------------------|------------------------------|--------|----------|--------------|---------|
| 10/06/17 | 88888 | | 400023608 | *VELAZQUEZ ROGE | *ROGELIO/KATHERINE VELAZQUEZ | | 50.23 | 023895 | |
| 10/06/17 | 88888 | | 600248507 | SHADOW WOOD ON | SHADOW WOOD ON 3RDX LLC | | 138.07 | 023896 | |
| 10/06/17 | 88888 | | 810162412 | SCHLEIFER ADAM/ | ADAM/MELISSA SCHLEIFER | | 61.93 | 023897 | |
| 10/06/17 | 88888 | | 810211113 | *GAVIRIA ANDREA | *ANDREA/JAMES GAVIRIA | | 70.21 | 023898 | |
| 10/06/17 | 88888 | | 020399105 | BEAULY LLC | BEAULY LLC | | 61.93 | 023899 | |
| 10/06/17 | 88888 | | 420422816 | *WARD JOSEF | *JOSEF WARD | | 61.93 | 023900 | |
| 10/06/17 | 88888 | | 220443304 | *SANTANGELO JOH | *JOHN SANTANGELO | | 56.00 | 023901 | |
| 10/06/17 | 88888 | | 220480306 | STANGER EVELYN | EVELYN STANGER | | 47.79 | 023902 | |
| 10/06/17 | 88888 | | 120575004 | ZULKARNINE AHME | AHMED ZULKARNINE | | 56.95 | 023903 | |
| 10/06/17 | 88888 | | 930600706 | THOMPSON DUSTIN | DUSTIN THOMPSON | | 4.04 | 023904 | |
| 10/06/17 | 88888 | | 740153505 | AHEARN JOSEPH/J | JOSEPH/JERRI AHEARN | | 38.07 | 023905 | |
| 10/06/17 | 88888 | | 940555011 | *QAIYIM TARIQ | *TARIQ QAIYIM | | 46.34 | 023906 | |
| 10/06/17 | 88888 | | 940827705 | CINTRON ANGEL | ANGEL CINTRON | | 61.93 | 023907 | |
| 10/06/17 | 88888 | | 940831005 | LARA RODRIGO/AN | ANA/RODRIGO LARA | | 59.24 | 023908 | |
| 10/06/17 | 88888 | | 650435207 | LECKIE SCOTT | SCOTT LECKIE | | 61.93 | 023909 | |
| 10/06/17 | 88888 | | 360613504 | STEIGELFEST JOE | JOEL STEIGELFEST | | 111.93 | 023910 | |
| 10/06/17 | 88888 | | 460944302 | *BJ'S WHOLESALE | *BJ'S WHOLESALE CLUB | | 5,463.30 | 023911 | |
| 10/06/17 | 88888 | | 770055207 | COLFIN AL-FL 3 | COLFIN AL-FL 3 LLC | | 100.00 | 023912 | |
| 10/06/17 | 88888 | | 770055208 | *FISHER D STAN | *STAN D FISHER | | 61.93 | 023913 | |
| 10/06/17 | 88888 | | 370546410 | DIAZ MICHAEL | MICHAEL DIAZ | | 61.85 | 023914 | |
| 10/06/17 | 88888 | | 780079106 | TIBBETTS TONYA/ | TONYA/LANCE TIBBETTS | | 49.79 | 023915 | |
| 10/06/17 | 88888 | | 480218407 | SAVETT ERIN | ERIN SAVETT | | 23.86 | 023916 | |
| 10/06/17 | 88888 | | 980673808 | *MATTHEW MAX | *MAX MATTHEW | | 28.28 | 023917 | |
| 10/06/17 | 88888 | | 390652202 | LAGOMAVINI CARO | CAROL/JOSEPH LAGOMAVINI | | 73.94 | 023918 | |
| 10/06/17 | 88888 | | 890898408 | CEDENO MARTHA | MARTHA CEDENO | | 23.86 | 023919 | |
| 10/06/17 | 88888 | | 890912602 | CUMMINGS JANE | JANE CUMMINGS | | 48.68 | 023920 | |
| 10/06/17 | 01155 | | | LIAB/PROP-GF ADM 2018 | | | | | |

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| CHECK DATE | VEND# | INVOICE DATE | EXPENSED TO NUMBER | YRMO | FND | DPT | ACCT# | SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|---------------|-------|-----------------|---------------------------|------|-----|-----|-------|-----|-------------------------------------|--------|------------|-----------------|------------|
| | | | LIAB/PROP-GF FIELD 2018 | | | | | | | | | | |
| | | | LIAB/PROP-WS ADM 2018 | | | | | | | | | | |
| | | | LIAB/PROP-WS WATER 2018 | | | | | | | | | | |
| | | | LIAB/PROP-WS WW 2018 | | | | | | | | | | |
| | | | LIAB/PROP-WS MAINT 2018 | | | | | | | | | | |
| 10/06/17 | 01155 | | LIAB/PROP-WS FIELD 2018 | | | | | | EGIS INSURANCE ADVISORS, LLC | | 188,092.00 | 023921 | |
| | | | POLLUT INS-WTR 2018 | | | | | | | | | | |
| | | | POLLUT INS-WW 2018 | | | | | | | | | | |
| 10/06/17 | 01329 | | POLLUT INS-FLD 2018 | | | | | | EGIS INSURANCE ADVISORS, LLC | | 14,996.00 | 023922 | |
| 10/06/17 | 01494 | | IRA-10/03/17 PLAN 705880 | | | | | | VANTAGEPOINT TRANSFER AGENTS-705880 | | 735.00 | 023923 | |
| | | | WC INS-GF ADM 10/2017 | | | | | | | | | | |
| | | | WC INS-GF FIELD 10/2017 | | | | | | | | | | |
| | | | WC-INS-WS ADM 10/2017 | | | | | | | | | | |
| | | | WC-INS-WS WTR 10/2017 | | | | | | | | | | |
| | | | WC-INS-WS WW 10/2017 | | | | | | | | | | |
| | | | WC-INS-WS MAINT 10/2017 | | | | | | | | | | |
| 10/06/17 | 01561 | | WC-INS-WS FIELD 10/2017 | | | | | | SUMMIT | | 11,490.31 | 023924 | |
| 10/06/17 | 01562 | | PRINCIPAL 2016 SER 10/17 | | | | | | US BANK | | 128,750.00 | 023925 | |
| 10/06/17 | 01564 | | INTEREST 2016 SER 10/17 | | | | | | US BANK | | 106,127.29 | 023926 | |
| 10/10/17 | 01135 | | LEVY LOANS PER 10-06-2017 | | | | | | US DEPARTMENT OF EDUCATION | | 225.54 | 023927 | |
| 10/10/17 | 01194 | | TSS METER PROJECT | | | | | | ADS ENGINEERING, PLLC | | 18,080.00 | 023928 | |
| 10/10/17 | 99999 | | AC-014 EMERGY SVCS | | | | | | | | | | |
| 10/10/17 | 99999 | | AC-014 NEW BLOWER MOTOR | | | | | | AIR AMERICA AIR CONDITIONING, LLC | | 508.95 | 023929 | |
| 10/10/17 | 99999 | | VOID CHECK | | | | | | *****INVALID VENDOR NUMBER***** | | .00 | 023930 | |
| 10/10/17 | 01130 | | VOID CHECK | | | | | | *****INVALID VENDOR NUMBER***** | | .00 | 023931 | |
| | | | FEDEX-FEMA MAPS | | | | | | | | | | |
| | | | FEDEX-FEMA MAPS | | | | | | | | | | |
| | | | OFFICE DEPOT-FEMA MAPS | | | | | | | | | | |
| | | | FSA-MEMBERSHIP 3 EE | | | | | | | | | | |
| | | | FRED PRYOR- RENEWAL 2 EE | | | | | | | | | | |
| | | | BROWARD MEAT-LUNCH-EE'S | | | | | | | | | | |
| | | | INDEED-EMPLOY-FIELD | | | | | | | | | | |
| | | | WORKPLACE-SURVEYS | | | | | | | | | | |
| | | | CONCRETE-SIDEWALK | | | | | | | | | | |
| | | | AMAZON-HP LAPTOP-DAVID M. | | | | | | | | | | |
| | | | IBACKUP.COM - DECLINED | | | | | | | | | | |
| | | | FRANCOTYP-POSTAGE REFILL | | | | | | | | | | |
| | | | FLEETIO-MONTHLY FEE | | | | | | | | | | |
| | | | PETE'S PLACE-DINNER-3 | | | | | | | | | | |
| | | | AMAZON-APC BACK-UP | | | | | | | | | | |
| | | | SUPERMEDIA-6 TONERS | | | | | | | | | | |
| | | | IBACKUP.COM-CREDIT | | | | | | | | | | |
| | | | AMAZON-2018 LOG BOOKS | | | | | | | | | | |

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*** CHECK DATES 10/01/2017 - 10/31/2017 ***

CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

| CHECK DATE | VEND# | INVOICE DATE | EXPENSED TO... NUMBER YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|---------------|-------|-----------------|--|-------------------------------------|--------|-----------|-----------------|------------|
| | | | PENTAIR-VESSELS MEMBRANE BIG ANTHONYS-SEPT LUNCH RICHARDS-LOCKS-SHUTTERS HOME DEPOT-POOL PAINT TAMIS-JERSEY BARRIERS CITY ELECTRIC-BLOWER 5 NEW PIG-HAZ CONTAINMENT FRED PRYOR-RENEWAL 2 EE FRED PRYOR-RENEWAL 3 EE FRED PRYOR-RENEWAL 3 EE FRED PRYOR-RENEWAL 3 EE HOME DEPOT-POOL PAINT | AMERICAN EXPRESS | | 10,680.75 | 023932 | |
| 10/10/17 | 01543 | | | | | | | |
| | | | ADMIN-CONSULT/TRAIN WATER-CONSULT/TRAIN WW-CONSULT/TRAIN FIELD-CONSULT/TRAIN DRAINAGE-CONSULT/TRAIN | ANALITICA CONSULTING GROUP LLC | | 2,080.00 | 023933 | |
| 10/10/17 | 00169 | | | | | | | |
| 10/10/17 | 00694 | | WELL MAINTENANCE-AUG | AQUIFER MAINT & PERFORMANCE SYSTEMS | | 4,182.50 | 023934 | |
| 10/10/17 | 01428 | | TECH SUPP 08/26-09/25/17 | ASSOCIATED SYSTEMS, INC. | | 1,185.00 | 023935 | |
| 10/10/17 | 00352 | | BLADE-CONCRETE | BLUE TARP FINANCIAL, INC. (NORTHERN | | 165.94 | 023936 | |
| 10/10/17 | 00122 | | UTILITY TAXES 09/17 | CITY OF CORAL SPRINGS | | 53,979.26 | 023937 | |
| 10/10/17 | 00017 | | ADDL DENTAL ADMIN 10/17 | COMPBENEFITS COMPANY | | 30.04 | 023938 | |
| 10/10/17 | 00056 | | OVERNIGHT SERVICE | FEDEX | | 127.01 | 023939 | |
| | | | CBOD & TSS 7090515 CBOD & TSS 7090516 CBOD & TSS 7090517 TOTAL P & N 7090533 CBOD & TSS 7090537 FLUORIDE 7090563 PLATE COUNT 7090564 CBOD & TSS 7090565 CBOD & TSS 7090566 CBOD & TSS 7090567 CBOD & TSS 7090568 CBOD & TSS 7090569 MONTHLY BACTIS 7090714 | FLORIDA SPECTRUM ENV. SERVICES, INC | | 1,331.00 | 023940 | |
| 10/10/17 | 00377 | | | | | | | |
| | | | JOHN DEERE-REPAIRS LABOR | GREEN THUMB LAWN & GARDEN LLC | | 773.72 | 023941 | |
| 10/10/17 | 01535 | | | | | | | |
| 10/10/17 | 00033 | | SODIUM HYDROXIDE | HAWKINS, INC. | | 2,014.58 | 023942 | |
| | | | NEW WALL AC UNIT-C&D ROOM MAINT. SUPPLIES SUPPLIES RETURNED-ORGANIZER | | | | | |
| | | | | CSID -----CSID---- MARTHAR | | | | |

*** CHECK DATES 10/01/2017 - 10/31/2017 ***

CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

| CHECK DATE | VEND# | INVOICE DATE | NUMBER | EXPENSED TO... YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|------------|-------|--------------|--------|--|-------------------------------------|--------|--------|--------------|---------|
| | | | | SUPPLIES-S BLOWER RM EMERG LIGHT-ADMIN | HOME DEPOT | | | 622.55 | 023943 |
| 10/10/17 | 01506 | | | V-BELT-BLWR 10 | KAMAN INDUSTRIAL TECHNOLOGIES CORP. | | | 205.12 | 023944 |
| 10/10/17 | 01486 | | | DIESEL-WWTP DIESEL-WTP | LANK OIL COMPANY | | | 7,304.62 | 023945 |
| 10/10/17 | 01345 | | | NAOH-SKID REPAIR | LEHMAN PIPE & PLUMBING SUPPLY, INC. | | | 118.87 | 023946 |
| 10/10/17 | 01051 | | | EMERG. LIGHTS-ADMIN | LIGHT BULBS UNLIMITED | | | 8.97 | 023947 |
| 10/10/17 | 01231 | | | FICA EXPENSE | MUTUAL OF OMAHA | | | 103.35 | 023948 |
| 10/10/17 | 00044 | | | 2 STAMPS-BANK SIGNATURE CARDS BLACK STRAP | OFFICE DEPOT BUSINESS CREDIT | | | 1,870.62 | 023949 |
| 10/10/17 | 01355 | | | DR-OCT 2017-PREPAID | OFFICESTREAM, INC. | | | 330.00 | 023950 |
| 10/10/17 | 00149 | | | LOCKS-LIFT STATIONS | RICHARD'S LOCKSMITH & SAFES | | | 325.26 | 023951 |
| 10/10/17 | 99999 | | | VOID CHECK | *****INVALID VENDOR NUMBER***** | | | .00 | 023952 |
| 10/10/17 | 00425 | | | ADMIN-COFFEE SUPP 09/17 ADMIN-BOARD MTG ADMIN-HURRICANE FOOD WATER-COFFEE/GATORADE WATER-CLEANING SUPP 09/17 WW-COFFEE/GATORADE WW-CLEANING SUPP MAINT-COFFEE/GATORADE MAINT-CLEANING SUPP FIELD-COFFEE/GATORADE FIELD-CLEANING SUPP FIELD-GF-COFFEE/GATORADE FIELD-GF-CLEANING SUPP FIELD-PT-COFFEE SUPP FIELD-PT-CLEANING SUPP FIELD-SS-COFFEE SUPP FIELD-SS-CLEANING SUPP | SAM'S CLUB/SYNCHRONY BANK | | | 1,326.35 | 023953 |
| 10/10/17 | 00200 | | | 2018 WS BUDGET HEARING WORKSHOP-FEES/CHARGES NOTICE BOARD MEETINGS | SUN-SENTINEL (SOUTH FLORIDA) | | | 396.10 | 023954 |
| 10/10/17 | 01175 | | | UNIFORMS-GF 09/27/17 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD 09-27-17 | UNIFIRST CORPORATION | | | 209.52 | 023955 |
| 10/10/17 | 01529 | | | TRASH SERVICES-09/17 | WASTE PRO-POMPANO | | | 462.79 | 023956 |
| 10/10/17 | 01264 | | | ADMIN PHONE 10/17 | | | | | |

CSID -----CSID----- MARTHAR

*** CHECK DATES 10/01/2017 - 10/31/2017 ***

CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

| CHECK DATE | VEND# | INVOICE DATE | NUMBER | EXPENSED TO... YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|------------|-------|--------------|--------|--|-----------------------------------|--------|-----------|--------------|---------|
| 10/10/17 | 01264 | | | WASTE PHONE 10/17 FIELD PHONE 10/17 | WINDSTREAM NUVOX, INC. | | 215.17 | 023957 | |
| 10/10/17 | 01011 | | | ADMIN PHONE 10/17 FIELD PHONE 10/17 | WINDSTREAM NUVOX, INC. | | 164.68 | 023958 | |
| 10/11/17 | 01360 | | | COPIER LEASE #7835PT 9/17 COPIER READS #7835PT 9/17 COPIER READS #7535 09/17 COPIER LEASE #7232 10/17 | XEROX CORPORATION | | 197.45 | 023959 | |
| 10/11/17 | 01360 | | | WA 118 MARGATE-CSID WA 118 MARGATE-CITY | GLOBALTECH, INC. | | 9,578.15 | 023960 | |
| 10/11/17 | 01360 | | | WA 125 MEMBRANE TRAIN | GLOBALTECH, INC. | | 9,002.84 | 023961 | |
| 10/11/17 | 01360 | | | WA 127 PLANT F RAS VALVE | GLOBALTECH, INC. | | 10,013.85 | 023962 | |
| 10/11/17 | 01360 | | | WA 126 REHAB WELL 4 | GLOBALTECH, INC. | | 28,990.80 | 023963 | |
| 10/11/17 | 01360 | | | WA 115 LIME FACILITIES | GLOBALTECH, INC. | | 27,310.56 | 023964 | |
| 10/11/17 | 01150 | | | ENGINEER 09/2017 | GLOBALTECH, INC. | | 200.00 | 023965 | |
| 10/11/17 | 01419 | | | COPY PAPER, MISC ITEMS PENS | OFFICE DEPOT | | 163.93 | 023966 | |
| 10/11/17 | 01416 | | | REIMB TO \$7,000 09/30/17 | POSTMASTER | | 2,517.91 | 023967 | |
| 10/16/17 | 01085 | | | UTIL STMTS 09/2017 ADD'L METERED POSTAGE | PRIDE ENTERPRISES | | 1,171.31 | 023968 | |
| 10/16/17 | 01194 | | | FASTNERS-PLANT F | A. TARLER, INC. | | 17.40 | 023969 | |
| 10/16/17 | 01577 | | | AC-014 NEW FAN BLADE DISCOUNT | AIR AMERICA AIR CONDITIONING, LLC | | 236.26 | 023970 | |
| 10/16/17 | 00571 | | | WATER SERVICE REPLACEMENT | AP ENGINEERING INC. | | 59,025.58 | 023971 | |
| 10/16/17 | 01578 | | | BLOWER SERVICE-WWTP | BARNEY'S PUMP, INC. | | 480.00 | 023972 | |
| 10/16/17 | 01389 | | | INTERNET CONNECTION 10/17 | BLUE STREAM | | 158.85 | 023973 | |
| 10/16/17 | 01256 | | | TRANSFER SWITCH-TECH SVCS | CEEBEE ELECTRICAL SERVICES, INC. | | 175.00 | 023974 | |
| 10/16/17 | 01327 | | | SOD | CORAL SPRINGS NURSERY, INC. | | 310.00 | 023975 | |
| 10/16/17 | 00018 | | | RENTAL CENTRAL-10/2017 RENTAL LS-10/2017 | DATA FLOW SYSTEMS, INC | | 4,670.00 | 023976 | |
| 10/16/17 | 00056 | | | SUPPLIES | FERGUSON ENTERPRISES, INC. | | 483.55 | 023977 | |
| | | | | RO CONCEN 7090723 MONT. WELLS 7090804 | | | | | |

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| CHECK DATE | VEND# | INVOICE DATE | NUMBER | EXPENSED TO... YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK... AMOUNT # |
|---------------|-------|-----------------|--------|--|-------------------------------------|--------|-----------|----------------------|
| 10/16/17 | 01552 | | | MONTHLY BACTIS 7090805 | FLORIDA SPECTRUM ENV. SERVICES, INC | | 1,038.00 | 023978 |
| | | | | WATER BREAK SUPPLIES | | | | |
| 10/16/17 | 00023 | | | WATER BREAK SUPPLIES | FORTILINE, INC. | | 372.00 | 023979 |
| | | | | ADMIN ELECTRIC 09/17 | | | | |
| | | | | PLT-WATER ELECTRIC 09/17 | | | | |
| | | | | PLT-WASTE ELECTRIC 09/17 | | | | |
| 10/16/17 | 00377 | | | FIELD ELECTRIC 09/17 | FLORIDA POWER & LIGHT CO. | | 62,284.54 | 023980 |
| 10/16/17 | 01515 | | | GENERATOR 10-JACK | GREEN THUMB LAWN & GARDEN LLC | | 44.95 | 023981 |
| 10/16/17 | 01535 | | | ASPHALT | HARDRIVES ASPHALT COMPANY | | 1,568.16 | 023982 |
| 10/16/17 | 00033 | | | SULFURIC ACID | HAWKINS, INC. | | 4,092.48 | 023983 |
| | | | | W/B SUPPLIES | | | | |
| 10/16/17 | 01474 | | | SUPPLIES-ANDRIX PRESS | HOME DEPOT | | 247.87 | 023984 |
| 10/16/17 | 00576 | | | ATTENDANCE CALENDAR 2018 | HR DIRECT | | 170.43 | 023985 |
| | | | | OIL FOR TRANES | | | | |
| 10/16/17 | 01406 | | | FREIGHT | MOTION INDUSTRIES, INC. | | 566.91 | 023986 |
| 10/16/17 | 00045 | | | TIME KEEPING DEVICE | PAKMAIL | | 18.84 | 023987 |
| 10/16/17 | 00194 | | | SUPPLIES-LS | PEP BOYS | | 46.10 | 023988 |
| 10/16/17 | 00782 | | | BACKWASH STATION | SHENANDOAH GENERAL CONSTRUCTION | | 610.00 | 023989 |
| 10/16/17 | 01404 | | | LOCATES 9-2017 TICKETS | SUNSHINE STATE ONE CALL OF FLA. | | 175.59 | 023990 |
| 10/16/17 | 01498 | | | INSPECT,CLEAN 3 TANKS | UNDERWATER SOLUTIONS, INC. | | 8,420.00 | 023991 |
| 10/16/17 | 00441 | | | AIR COMPRESSOR-RENTAL | USA EQUIPMENT SOLUTIONS | | 665.00 | 023992 |
| | | | | TRAINING BOOKS | | | | |
| | | | | FREIGHT | USA BLUEBOOK | | 161.10 | 023993 |
| 10/23/17 | 00822 | | | AFLAC-W/H 10/2017 | | | | |
| 10/23/17 | 01194 | | | AFLAC-PTREE 10/2017 | AFLAC | | 3,162.50 | 023994 |
| 10/23/17 | 01373 | | | AC-007 SERVICE CALL | AIR AMERICA AIR CONDITIONING, LLC | | 89.95 | 023995 |
| | | | | ADMIN DENTAL 11/17 | | | | |
| | | | | WATER DENTAL 11/17 | | | | |
| | | | | WW DENTAL 11/17 | | | | |
| | | | | MAINT DENTAL 11/17 | | | | |
| | | | | FIELD DENTAL 11/17 | | | | |
| | | | | DENTAL..CSID-GF 11/17 | | | | |
| 10/23/17 | 01374 | | | DENTAL..PINETREE 11/17 | AMERITAS LIFE INSURANCE CORP-DENTAL | | 4,832.52 | 023996 |
| | | | | ADMIN VISION 11/17 | | | | |
| | | | | WATER VISION 11/17 | | | | |

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| CHECK DATE | VEND# | INVOICE DATE | NUMBER | EXPENSED TO... YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|---------------|-------|-----------------|--------|---|-------------------------------------|--------|----------|-----------------|------------|
| | | | | WW VISION 11/17 MAINT VISION 11/17 FIELD VISION 11/17 VISION .CSID-GF 11/17 VISION .PINETREE 11/17 | AMERITAS LIFE INSURANCE CORP-VISION | | | 993.20 | 023997 |
| 10/23/17 | 00169 | | | WELL MAINT-SEPTEMBER | AQUIFER MAINT & PERFORMANCE SYSTEMS | | 4,135.25 | 023998 | |
| 10/23/17 | 01089 | | | PLANT PHONE WATER 10/2017 | AT & T | | 69.03 | 023999 | |
| 10/23/17 | 01598 | | | HYDRANT PARTS | CORE & MAIN LP | | 634.60 | 024000 | |
| 10/23/17 | 01267 | | | UNIT=027 NEW BLOWER MOTOR | CYPRESS MOBIL | | 276.44 | 024001 | |
| 10/23/17 | 00174 | | | MONITOR ADM 10/1-12/31/17 MONITOR FLD 10/1-12/31/17 | CYPRESS TRACE SECURITY INC. | | 162.00 | 024002 | |
| 10/23/17 | 00056 | | | CBOD & TSS 7090965 CBOD & TSS 7090966 CBOD & TSS 7090967 CBOD & TSS 7090968 CBOD & TSS 7100112 CBOD & TSS 7100113 | FLORIDA SPECTRUM ENV. SERVICES, INC | | 408.00 | 024003 | |
| 10/23/17 | 01007 | | | AD-TECHICIAN-FIELD | FLORIDA WATER RESOURCES JOURNAL | | 920.00 | 024004 | |
| 10/23/17 | 00063 | | | FILTER MEMBRANE-WWTP LAB LS PUMP REPAIR SUPPLIES LS PUMP REPAIR SUPPLIES LS PUMP REPAIR SUPPLIES CREDIT-PUTTY CREDIT-SUPPLIES LS PUMP REPAIR SUPPLIES | GRAINGER, INC. | | 692.69 | 024005 | |
| 10/23/17 | 00179 | | | LAB EQUIPMENT FREIGHT | HACH COMPANY | | 1,164.39 | 024006 | |
| 10/23/17 | 00033 | | | TOILET TANK REPAIR PAINT-DIGESTER 1 | HOME DEPOT | | 80.58 | 024007 | |
| 10/23/17 | 01329 | | | IRA-10/17/17 PLAN 705880 | VANTAGEPOINT TRANSFER AGENTS-705880 | | 785.00 | 024008 | |
| 10/23/17 | 01093 | | | MONTHLY MAINT- OCT | JLS LANDSCAPE SERVICES, INC. | | 3,901.41 | 024009 | |
| 10/23/17 | 01486 | | | UNLEADED GAS-FIELD | LANK OIL COMPANY | | 4,391.27 | 024010 | |
| 10/23/17 | 01302 | | | LEGAL SERVICES 09/2017 | LEWIS, LONGMAN & WALKER, P.A. | | 1,091.50 | 024011 | |
| 10/23/17 | 01538 | | | PLUMBING REPAIRS | MOODY PLUMBING, INC. | | 345.00 | 024012 | |
| 10/23/17 | 01150 | | | OFFICE SUPPLIES-SUNSHINE | OFFICE DEPOT | | 35.10 | 024013 | |
| 10/23/17 | 01544 | | | HEPATITIS A-SUNSHINE HEPATITIS A-ADMIN - 1 | | | | | |

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| CHECK DATE | VEND# | INVOICE DATE | NUMBER | EXPENSED TO YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|---------------|-------|-----------------|--------|--|-----------------------------------|--------|--------|-----------------|------------|
| | | | | HEPATITIS A-MAINT - 1 HEPATITIS A-WW - 1 HEPATITIS A-FIELD - 5 | PASSPORT HEALTH | | | 1,700.00 | 024014 |
| 10/23/17 | 00551 | | | DIGESTER 1-REWIND MOTOR | RICE PUMP & MOTOR INC | | | 1,075.00 | 024015 |
| 10/23/17 | 01175 | | | UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 10/04/17 UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 10/11/17 | UNIFIRST CORPORATION | | | 401.68 | 024016 |
| 10/23/17 | 01564 | | | LEVY LOANS PER-10-19-2017 | US DEPARTMENT OF EDUCATION | | | 225.54 | 024017 |
| 10/23/17 | 00944 | | | OCTOBER NEWSLETTERS 8,588 | US POSTMASTER | | | 2,165.93 | 024018 |
| 10/23/17 | 00441 | | | LAB EQUIPMENT FREIGHT LAB CHEMICALS FREIGHT LAB CHEMICALS | USA BLUEBOOK | | | 866.94 | 024019 |
| 10/23/17 | 01264 | | | ADMIN PHONE 10/17 FIELD PHONE 10/17 | WINDSTREAM NUVOX, INC. | | | 571.56 | 024020 |
| 10/23/17 | 01264 | | | FRONT GATE PHONE 10/2017 | WINDSTREAM NUVOX, INC. | | | 62.46 | 024021 |
| 10/27/17 | 01194 | | | AC=003 REPLACE CAPACITOR QTRLY-MAINT-ADMIN 10/17 QUARTERLY MAINT-WATER QUARTERLY MAINT-WW QUARTERLY MAINT-FIELD | AIR AMERICA AIR CONDITIONING, LLC | | | 799.60 | 024022 |
| 10/27/17 | 01354 | | | GAP INS-PTREE 10/05/17 GAP INS-WH 10/05/17 GAP INS-PTREE 10/19/17 GAP INS-WH 10/19/17 GAP INS-GF/BOARD 10/31/17 | AMERICAN PUBLIC LIFE INSURANCE | | | 877.98 | 024023 |
| 10/27/17 | 00571 | | | BLOWER-10 NEW PARTS | BARNEY'S PUMP, INC. | | | 787.00 | 024024 |
| 10/27/17 | 01256 | | | SOD PALLET FEE SOD | CORAL SPRINGS NURSERY, INC. | | | 316.00 | 024025 |
| 10/27/17 | 00017 | | | OVERNIGHT SERVICE OVERNIGHT SERVICE | FEDEX | | | 87.44 | 024026 |
| 10/27/17 | 00018 | | | WATER BREAK PARTS | | | | | |

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*** CHECK DATES 10/01/2017 - 10/31/2017 ***

CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

| CHECK DATE | VEND# | INVOICE DATE | NUMBER | EXPENSED TO... YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|------------|-------|--------------|--------|---------------------------------------|-------------------------------------|--------|-----------|--------------|---------|
| | | | | SUPPLIES | | | | | |
| 10/27/17 | 01423 | | | HYDRANT PARTS | FERGUSON ENTERPRISES, INC. | | 454.28 | 024027 | |
| | | | | ADMIN HLTH INS 11/17 | | | | | |
| | | | | WATER HLTH INS 11/17 | | | | | |
| | | | | WW HLTH INS 11/17 | | | | | |
| | | | | MAINT HLTH INS 11/17 | | | | | |
| | | | | FIELD HLTH INS 11/17 | | | | | |
| | | | | ADMIN HLTH INS-GF 11/17 | | | | | |
| | | | | FIELD HTH INS-GF 11/17 | | | | | |
| | | | | DUE FRM SHANK 11/17 | | | | | |
| 10/27/17 | 00056 | | | DUE FROM PTREE 11/17 | FLORIDA BLUE | | 58,467.20 | 024028 | |
| | | | | CBOD & TSS 7100176 | | | | | |
| | | | | CBOD & TSS 7100177 | | | | | |
| | | | | CBOD & TSS 7100178 | | | | | |
| | | | | CBOD & TSS 7100179 | | | | | |
| | | | | BACTERIA TESTING 7100189 | | | | | |
| 10/27/17 | 00063 | | | BACTERIA TESTING 7100190 | FLORIDA SPECTRUM ENV. SERVICES, INC | | 352.00 | 024029 | |
| | | | | EQUIPMENT LABEL-LS | GRAINGER, INC. | | 49.64 | 024030 | |
| 10/27/17 | 00514 | | | SLUDGE MGMT SEWER 09/17 | H & H LIQUID SLUDGE DISPOSAL, INC. | | 7,783.20 | 024031 | |
| 10/27/17 | 00996 | | | SODA ASH | HARCROS CHEMICALS | | 833.00 | 024032 | |
| 10/27/17 | 01535 | | | AMMONIA BULK | HAWKINS, INC. | | 1,202.50 | 024033 | |
| 10/27/17 | 00033 | | | CLEAR SEALER-WW | | | | | |
| | | | | YELLOW PAINT-SAFETY | | | | | |
| | | | | MANHOLE REPAIRS | HOME DEPOT | | 213.48 | 024034 | |
| 10/27/17 | 01124 | | | CLASS "B" EXAM | HOSEIN, FAZAL | | 100.00 | 024035 | |
| 10/27/17 | 01397 | | | BOOKS | | | | | |
| | | | | CLASS "B" EXAM | HOSEIN, AFZAL | | 215.00 | 024036 | |
| 10/27/17 | 01506 | | | BLOWER 10-NEW PARTS | KAMAN INDUSTRIAL TECHNOLOGIES CORP. | | 84.24 | 024037 | |
| 10/27/17 | 01302 | | | LEGAL/LEGISLATION 09/2017 | LEWIS, LONGMAN & WALKER, P.A. | | 3,412.50 | 024038 | |
| 10/27/17 | 00155 | | | ADMIN NEXTEL 10/17 | | | | | |
| | | | | PLANT-WATER NEXTEL 10/17 | | | | | |
| | | | | PLANT-WASTE NEXTEL 10/17 | | | | | |
| | | | | PLANT-MAINT NEXTEL 10/17 | | | | | |
| | | | | FIELD NEXTEL 10/17 | | | | | |
| | | | | NEXTEL 10/17 DUE SUNSHINE | | | | | |
| | | | | NEXTEL 10/17 DUE CSID GF | SPRINT | | 2,037.69 | 024039 | |
| 10/27/17 | 01150 | | | PADS, PENS-DRAINAGE | | | | | |
| | | | | ENVELOPES-CHECKS | | | | | |
| | | | | LEGAL FILES-DRAINAGE | | | | | |
| | | | | FINDERTIP-UB-RICK | | | | | |
| | | | | BINDERS-MARTA | | | | | |
| | | | | CSID -----CSID---- | MARTHAR | | | | |

*** CHECK DATES 10/01/2017 - 10/31/2017 ***

CSID - WATER & SEWER FUND
BANK H CHKING-ENTERPRISE

| CHECK DATE | VEND# | INVOICE DATE | EXPENSED TO... NUMBER YRMO FND DPT ACCT# SUB | VENDOR NAME | STATUS | AMOUNT | CHECK AMOUNT | CHECK # |
|---------------|-------|-----------------|---|------------------------------------|--------|--------|-----------------|------------|
| 10/27/17 | 00880 | | MISC SUPP-UB-ANA VIVIEN | OFFICE DEPOT | | | 130.73 | 024040 |
| 10/27/17 | 00066 | | POLYDYNE-ROTOGUARD | POLYDYNE, INC. | | | 4,428.00 | 024041 |
| 10/27/17 | 01571 | | DISTILLED WATER | READYREFRESH | | | 24.92 | 024042 |
| 10/27/17 | 00053 | | PEST CONTROL-ADMIN 10/17 PEST CONTROL-MAINT 10/17 | SAMCO PEST SOLUTIONS | | | 250.00 | 024043 |
| 10/27/17 | 01485 | | GAS PUMP-PAINT | SHERWIN-WILLIAMS | | | 42.43 | 024044 |
| 10/27/17 | 01175 | | BALL VALVE-SKID REPAIR | TRINOVA-FLORIDA | | | 328.00 | 024045 |
| 10/27/17 | 01498 | | UNIFORMS-WATER UNIFORMS-WW UNIFORMS-MAINT UNIFORMS-FIELD UNIFORMS-GF 10/18/17 | UNIFIRST CORPORATION | | | 200.84 | 024046 |
| 10/27/17 | 00441 | | AIR COMPRESSOR-RENTAL | USA EQUIPMENT SOLUTIONS | | | 665.00 | 024047 |
| 10/27/17 | 01560 | | LAB EQUIPMENT FREIGHT LAB CHEMICALS | USA BLUEBOOK | | | 184.37 | 024048 |
| 10/27/17 | 01318 | | MANAGED BACKUP 09/2017 SERVICE-COMPUTER-DAVID M. | VXIT SERVICES, LLC | | | 217.50 | 024049 |
| | | | LS PUMP-REBUILD LS PUMP - NEW | XYLEM WATER SOLUTIONS U.S.A., INC. | | | 40,677.80 | 024050 |
| | | | | TOTAL FOR BANK H | | | 961,790.16 | |
| | | | | TOTAL FOR REGISTER | | | 961,790.16 | |

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Fifth Order of Business

5A

RESOLUTION 2018-1

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE CORAL SPRINGS IMPROVEMENT DISTRICT
AMENDING THE GENERAL FUND BUDGET
FOR FISCAL YEAR 2016 - 2017**

WHEREAS, the Board of Supervisors, hereinafter referred to as the "Board," of the Coral Springs Improvement District, hereinafter referred to as the "District," adopted a General Fund Budget for Fiscal Year 2016- 2017, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THE FOLLOWING:

1. The Coral Springs Improvement District General Fund Budget is hereby amended in accordance with Exhibit "A" attached.
2. This resolution shall become effective this 20th day of November, 2017 and be reflected in the Fiscal Year Ended September 30, 2017 Financial Statements and Audit Report of the District.

Coral Springs Improvement District

By: _____

Dr. Martin Shank, President

Attest: _____

Duane Holland, Vice President

EXHIBIT A

**Coral Springs Improvement District
General Fund
Amended Budget**

For the Period Ending September 30, 2017

| | Adopted Budget FYE 2017 | Net Change | Amended Budget FYE 2017 |
|--------------------------------------|-------------------------------|---------------------|-------------------------------|
| REVENUES: | | | |
| Assessment Revenues (Net)..budget \$ | 1,781,748 | | \$ 1,781,748 |
| Assessment Revenues..excess collec | - | | - |
| Permit Review Fees | 1,000 | | 1,000 |
| Miscellaneous Revenue | - | | - |
| Interest Income | 2,400 | | 2,400 |
| Unrealized Gain (Loss)-SBA | - | | - |
| Shared Personnel Revenue | 31,950 | | 31,950 |
| Carry Forward Assigned Funds | 125,498 | (125,498) | - |
| Total Revenues | 1,942,596 | \$ (125,498) | \$ 1,817,098 |
| EXPENDITURES: | | | |
| Administrative: | | | |
| Supervisor Fees | 7,200 | | 7,200 |
| Salaries and Wages | 129,212 | | 129,212 |
| Special Pay | 227 | | 227 |
| FICA Taxes | 10,437 | | 10,437 |
| Pension Expense | 14,214 | | 14,214 |
| Health Insurance | 31,346 | - | 31,346 |
| Worker's Compensation Ins. | 367 | | 367 |
| Engineering Fees | 30,000 | | 30,000 |
| Legal Fees | 36,000 | 5,000 | 41,000 |
| Special Consulting Services | 70,000 | | 70,000 |
| Annual Audit | 7,622 | | 7,622 |
| Actuarial Computation-OPEB | 435 | | 435 |
| Management Fees | 54,023 | | 54,023 |
| Telephone Expense | 3,024 | | 3,024 |
| Postage | 636 | | 636 |
| Printing & Binding | 1,200 | | 1,200 |
| Administrative Building Costs | 12,000 | | 12,000 |
| Insurance | 1,041 | | 1,041 |
| Legal Advertising | 2,000 | | 2,000 |
| Contingencies | - | | - |
| EMS Assessments | - | | - |
| Computer Expense/Technology | 15,000 | 5,000 | 20,000 |
| Digital Record Management | 5,000 | 3,000 | 8,000 |
| Office Supplies | 6,525 | | 6,525 |
| Dues, Subscriptions, etal. | 7,500 | | 7,500 |
| Promotional Expense | 4,800 | (4,500) | 300 |
| Capital Purchases | - | | - |
| Total Administrative | 449,809 | 8,500 | 458,309 |

EXHIBIT A

**Coral Springs Improvement District
General Fund
Amended Budget**

For the Period Ending September 30, 2017

| | Adopted Budget FYE 2017 | Net Change | Amended Budget FYE 2017 |
|---|-------------------------------|------------------|-------------------------------|
| Field Operations | | | |
| Salaries & Wages | 247,933 | | 247,933 |
| Special Pay | 759 | | 759 |
| FICA Taxes | 18,966 | | 18,966 |
| Pension Expense | 27,273 | | 27,273 |
| Health Insurance | 71,029 | | 71,029 |
| Worker's comp Ins | 13,736 | | 13,736 |
| Water Quality Testing | 2,800 | | 2,800 |
| Communications-Radios/Cellphones | 1,092 | | 1,092 |
| Electric | 1,720 | | 1,720 |
| Rentals and Leases | - | | - |
| Insurance | 17,250 | | 17,250 |
| R&M - General | 140,875 | (78,998) | 61,877 |
| R&M - Culvert Inspection & Cleaning | 35,000 | (15,000) | 20,000 |
| R&M - Canal Dredging & Maintenance | - | | - |
| R&M - Vegetation Management | 20,000 | (15,000) | 5,000 |
| Oper Supplies - General | 12,525 | | 12,525 |
| Oper Supplies - Chemicals | 116,308 | (10,000) | 106,308 |
| Oper Supplies - Uniform Rental | 1,697 | | 1,697 |
| Oper Supplies - Motor Fuels | 42,694 | | 42,694 |
| Dues, Licenses, Schools | 1,530 | | 1,530 |
| Capital Outlay-Equipment | 39,600 | | 39,600 |
| Capital Improvements | 80,000 | (15,000) | 65,000 |
| Total Field Operations | 892,787 | (133,998) | 758,789 |
| Total Expenditures | 1,342,596 | (125,498) | 1,217,098 |
| Excess Revenues Over Expenditures | 600,000 | - | 600,000 |
| Reserves | | | |
| Reserved for 1st Qtr Operating | 350,000 | | 350,000 |
| Reserves for Designated Projects / E | 250,000 | | 250,000 |
| Total Reserves | 600,000 | - | 600,000 |
| Excess Revenues Over Expenditures & Reserves | - | - | - |

5B.

RESOLUTION 2018-2

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE CORAL SPRINGS IMPROVEMENT DISTRICT
AMENDING THE WATER/SEWER FUND BUDGET
FOR FISCAL YEAR 2016- 2017**

WHEREAS, the Board of Supervisors, hereinafter referred to as the "Board," of the Coral Springs Improvement District, hereinafter referred to as the "District," adopted a Water/Sewer Fund Budget for Fiscal Year 2016- 2017, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT THE FOLLOWING:

1. The Coral Springs Improvement District Water/Sewer Fund Budget is hereby amended in accordance with Exhibit "A" attached.
2. This resolution shall become effective this 20th day of November, 2017 and be reflected in the Fiscal Year Ended September 30, 2017 Financial Statements and Audit Report of the District.

Coral Springs Improvement District

By: _____

Dr. Martin Shank, President

Attest: _____

Duane Holland, Secretary

EXHIBIT A

**Coral Springs Improvement District
Water/Sewer Fund
Budget Amendment
Resolution No. 2018-2
Fiscal Year 2016-2017**

| | Adopted Budget FYE 2017 | Net Change | Amended Budget FYE 2017 |
|------------------------------------|-------------------------------|------------------|-------------------------------|
| <u>REVENUES:</u> | | | |
| Water Revenue | \$ 6,467,008 | | \$ 6,467,008 |
| Sewer Revenue | 5,852,977 | | 5,852,977 |
| Standby Revenue | 1,872 | | 1,872 |
| Processing Fees | 12,000 | | 12,000 |
| Lien Information Fees | 9,000 | | 9,000 |
| Delinquent Fees | 45,000 | | 45,000 |
| Contract Utility Billing Services | 54,078 | | 54,078 |
| Contract HR & Payroll Services | 12,161 | | 12,161 |
| Facility Connection Fees | - | | - |
| Meter Fees | - | | - |
| Line Connection Fees | - | | - |
| Interest Income-Restricted | - | | - |
| Interest Income-Other | - | | - |
| Rental Income | 60,359 | | 60,359 |
| Technology Sharing Revenue | 15,000 | | 15,000 |
| Misc. Revenues | 12,000 | | 12,000 |
| Unrealized Gain (Loss)-SBA | - | | - |
| Transfer from R & R Fund | 124,000 | 13,487 | 137,487 |
| Carryforward Prior Yr Fund Balance | 464,066 | (464,066) | - |
| Total Revenues | 13,129,521 | (450,579) | 12,678,942 |

EXHIBIT A

**Coral Springs Improvement District
Water/Sewer Fund
Budget Amendment
Resolution No. 2018-2
Fiscal Year 2016-2017**

| | Adopted Budget FYE 2017 | Net Change | Amended Budget FYE 2017 |
|------------------------------|-------------------------------|---------------|-------------------------------|
| <u>EXPENSES:</u> | | | |
| <u>Administrative</u> | | | |
| Salaries/Wages/Overtime | 870,311 | | 870,311 |
| Special Pay | 1,992 | | 1,992 |
| FICA Taxes | 66,579 | | 66,579 |
| Pension Expense | 95,736 | | 95,736 |
| Health Insurance | 151,013 | | 151,013 |
| Workers Comp. Insurance | 5,946 | | 5,946 |
| Unemployment Comp | 1,000 | | 1,000 |
| OPEB Expense | - | | - |
| Engineering Fees | 24,000 | 8,000 | 32,000 |
| Trustee Fees and Other Exp. | 14,611 | (8,000) | 6,611 |
| Attorney Fees | 12,000 | | 12,000 |
| Special Council Services | 59,750 | (23,700) | 36,050 |
| Travel & Per Diem | 4,500 | | 4,500 |
| Annual Audit | 11,700 | | 11,700 |
| Actuarial Computation-OPEB | - | | - |
| Management Fees | 81,038 | | 81,038 |
| Telephone | 9,600 | 3,000 | 12,600 |
| Postage | 36,800 | | 36,800 |
| Printing & Binding | 20,400 | | 20,400 |
| Electric | 15,136 | | 15,136 |
| Rentals and Leases | 3,200 | | 3,200 |
| Insurance | 14,196 | | 14,196 |
| Repair and Maintenance | 13,500 | | 13,500 |
| Legal Advertising | 3,000 | 3,000 | 6,000 |
| Other Current Charges | 20,980 | 5,000 | 25,980 |
| Credit Card Merchant Fees | 57,000 | 6,500 | 63,500 |
| Technology Expense | 61,939 | | 61,939 |
| Digital Record Management | - | | - |
| Toilet Rebate | 14,850 | 3,000 | 17,850 |
| Office Supplies | 8,400 | | 8,400 |
| Dues, Memberships, Etc | 9,500 | | 9,500 |
| Promotional Expenses | 14,000 | 5,000 | 19,000 |
| Capital Outlay | 11,000 | 26,000 | 37,000 |
| Total Administrative | 1,713,677 | 27,800 | 1,741,477 |

EXHIBIT A

**Coral Springs Improvement District
Water/Sewer Fund
Budget Amendment
Resolution No. 2018-2
Fiscal Year 2016-2017**

| | Adopted Budget FYE 2017 | Net Change | Amended Budget FYE 2017 |
|---------------------------------------|-------------------------------|------------------|-------------------------------|
| <u>Plant Operations</u> | | | |
| Salaries and Wages | 1,576,555 | | 1,576,555 |
| Special Pay | 2,703 | | 2,703 |
| FICA Taxes | 120,608 | | 120,608 |
| Pension Expense | 173,424 | | 173,424 |
| Health Insurance | 284,791 | | 284,791 |
| Worker's Comp. Insurance | 55,023 | | 55,023 |
| OPEB Expense | - | | - |
| Water Quality Testing | 80,435 | | 80,435 |
| Telephone | 7,512 | | 7,512 |
| Electric Expense | 820,889 | (110,000) | 710,889 |
| Rentals & Leases | 12,600 | | 12,600 |
| Insurance | 190,393 | (21,866) | 168,527 |
| Repair & Maint-General | 561,665 | (110,000) | 451,665 |
| Repair & Maint-Filters for Nano Plant | 40,948 | | 40,948 |
| Sludge Management-Sewer | 207,872 | (30,000) | 177,872 |
| Advertisement for Employment | 6,000 | | 6,000 |
| Office Supplies | 2,180 | | 2,180 |
| Operating Supplies-General | 49,900 | | 49,900 |
| Operating Supplies-Chemicals | 465,164 | (100,000) | 365,164 |
| Operating Supplies-Uniforms | 8,290 | | 8,290 |
| Operating Supplies-Motor Fuels | 143,320 | | 143,320 |
| Dues, Licenses, Etc.-Other | 53,393 | | 53,393 |
| Capital Outlay | 1,311,129 | (300,000) | 1,011,129 |
| Renewal & Replacement Expense | 124,000 | 13,487 | 137,487 |
| Total Plant Operations | 6,298,794 | (658,379) | 5,640,415 |

EXHIBIT A

**Coral Springs Improvement District
Water/Sewer Fund
Budget Amendment
Resolution No. 2018-2
Fiscal Year 2016-2017**

| | Adopted Budget FYE 2017 | Net Change | Amended Budget FYE 2017 |
|--|-------------------------------|------------------|-------------------------------|
| <u>Field Operations</u> | | | |
| Salaries/ Wages/Overtime | 771,900 | | 771,900 |
| Special Pay | 1,893 | | 1,893 |
| FICA Taxes | 59,049 | | 59,049 |
| Pension Expense | 84,911 | | 84,911 |
| Health Insurance | 216,610 | | 216,610 |
| Worker's Comp. Insurance | 35,970 | | 35,970 |
| OPEB Expense | - | | |
| Water Quality Testing | 500 | | 500 |
| Naturescape Irrigation Serv | 4,542 | | 4,542 |
| Telephone | 10,200 | | 10,200 |
| Electric | 161,879 | (17,000) | 144,879 |
| Rent Expense | 13,500 | | 13,500 |
| Rent Expense-SCADA | 56,040 | | 56,040 |
| Insurance | 21,916 | | 21,916 |
| Repair and Maintenance | 169,827 | 47,000 | 216,827 |
| Meters-Replacement Program | 8,031 | | 8,031 |
| Meters-New Connections | 3,632 | | 3,632 |
| Meters-Supplies | 6,708 | | 6,708 |
| Advertising-Employment | - | | - |
| Office Supplies | 1,680 | | 1,680 |
| Operating Supplies-General | 48,795 | 45,000 | 93,795 |
| Operating Supplies-Uniforms | 5,810 | | 5,810 |
| Operating Supplies-Motor Fuels | 25,392 | | 25,392 |
| Dues, Licenses, Etc | 7,936 | | 7,936 |
| Capital Outlay | 1,196,000 | 105,000 | 1,301,000 |
| Renewal & Replacement | - | | - |
| Total Field Operations | 2,912,721 | 180,000 | 3,092,721 |
| Total Operating Expenses | 10,925,192 | (450,579) | 10,474,613 |
| Reserves: | | | |
| Required Reserve for R & R | - | - | - |
| Total Operating Exp & Reserve | 10,925,192 | (450,579) | 10,474,613 |
| Available for Debt Service | 2,204,329 | - | 2,204,329 |

EXHIBIT A

**Coral Springs Improvement District
Water/Sewer Fund
Budget Amendment
Resolution No. 2018-2
Fiscal Year 2016-2017**

| | Adopted Budget FYE 2017 | Net Change | Amended Budget FYE 2017 |
|-----------------------------------|--|-----------------------|--|
| <u>Debt Service</u> | | | |
| <u>Principal</u> | | | |
| 2007 Series | 1,075,000 | | 1,075,000 |
| <u>Interest</u> | | | |
| 2007 Series | 928,935 | | 928,935 |
| Total Debt Service | 2,003,935 | - | 2,003,935 |
| Excess Revenues (Expenses) | \$ 200,394 | \$ - | \$ 200,394 |

Eighth Order of Business

CORAL SPRINGS IMPROVEMENT DISTRICT RIGHT-OF-WAY POLICY

The current situation within the Coral Springs Improvement District (“CSID”) is that there are 21 structures including several docks that have been constructed by homeowners whose residences are located adjacent and contiguous to various water bodies that constitute CSID facilities. The structures were built without a permit or other authorization from the CSID Board of Supervisors (“Board”). The structures are located within maintenance easements granted to CSID for maintenance of the waterways or on property owned outright by CSID. According to CSID staff, in some cases, the structures may adversely impact CSID staff’s ability to maintain its rights-of-ways or the water bodies for which CSID is responsible for proper water management and flood protection purposes. Further, some of the structures are poorly maintained and may cause injury to anyone attempting to use them.

CSID has previously maintained a policy of prohibition of structures within its rights-of-ways or property if someone requests a permit to construct a structure. Section 298.22(9) Florida Statutes provides authority for the CSID Board to control connection to and use of district rights-of-ways, property or facilities such as canals or lakes.

From the date of adoption of this amended policy, no new structures shall be permitted within CSID’s rights-of-way or property unless the structure is in compliance with the criteria contained herein. A new structure may be permitted, in the sole discretion of the Board, if the structure leaves at least twenty feet of opening for right-of-way maintenance from water’s edge to the landward property line of the right-of-way or CSID property, will not damage the right-of-way or canal or lake bank and the property owner has received a building permit from the City of Coral Springs. This criteria may be waived by the Board if CSID staff confirms the proposed structure

will not prevent proper maintenance of the CSID right-of-way or property and will not damage the right-of-way or canal or lake bank.

If any structure is constructed without a CSID permit or waiver after the date of adoption of this policy, CSID staff shall issue a notice of violation to the owner of the property where the structure is located. The notice of violation shall state that the owner must remove the encroaching structure within a specified number of days at owner's expense. If the owner fails to remove the encroaching structure within the specified time period, CSID may remove the encroaching structure and the property owner shall be liable for double the cost of removal and repair of the right-of-way or property including all administrative costs pursuant to Section 298.66(2), Florida Statutes.

The owners of any structures existing as of the date of adoption of this amended policy shall apply to CSID for a permit. Such permit may only be issued in instances where the structure meets the criteria established pursuant to this amended policy. Provided, the Board may grant a waiver for those structures that do not comply with the criteria of this amended policy but do not prevent CSID staff from performing proper maintenance of the CSID right-of-way or property and do not cause erosion or damage to the canal or lake bank. To receive a permit or waiver from CSID for an existing dock, the property owner must execute an Encroachment Removal Agreement in a form provided by CSID. All structures must be removed at the end of the structure's useful life or when the structure falls into disrepair or becomes unsafe and is not repaired by the owner after written notice from CSID.

Ninth Order of Business

RESOLUTION 2018-

WHEREAS, Section 51(1) of Chapter 2004-469, Laws of Florida authorizes the Board of Supervisors of the Coral Springs Improvement District to charge reasonable penalties against any user or property for water or sewer service charges that are delinquent; and,

WHEREAS, Section 52 of Chapter 2004-469, Laws of Florida authorizes the Board of Supervisors of the Coral Springs Improvement District to recover delinquent water or sewer fees or charges as well as attorney's fees and costs, in circuit court whenever such fees or charges have been in default for thirty (30) days or longer; and,

WHEREAS, the Board of Supervisors has published a notice dated _____ of its intent to conduct a public hearing and adopt a schedule of fees for delinquent water or sewer service in a daily newspaper of general circulation in Broward County, Florida.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT, THAT:

1. Water or sewer service fees or charges to customers of the Coral Springs Improvement District that have not been paid within thirty (30) days of their due date shall be deemed delinquent and each subsequent monthly bill shall include a delinquency fee until the account is brought current.
2. Delinquency fees shall be charged in accord with the attached schedule for commercial, industrial, institutional and residential customers incorporated herein. Attachment #1.
3. In the event the delinquent account is not brought current within ninety (90) days of the first delinquency charge, the Board of Supervisors may direct District Counsel to proceed to circuit court to recover all fees or charges as well as reasonable attorney's fees and costs.

PASSED AND ADOPTED by the Board of Supervisors of the Coral Springs Improvement District this 18th day of December, 2017.

Kenneth G. Cassel, Assistant Secretary

Martin Shank, President

Tenth Order of Business



PROPOSAL #1

LMK Pipe Renewal LLC • 1131 NW 55th Street • Fort Lauderdale, Florida 33309
 (954) 772-0075 office • (954) 772-0086 fax • (954) 914-9318 cell • Email: Mark@lmpipe.com

| | | |
|--|--|----------------------|
| Submitted To: Coral Springs Improvement District 10300 NW 11th Manor Coral Springs, FL 33071 Attn: Mr. Curt Dwiggins | Date: | June 12, 2017 |
| | Phone: | (954) 868-2432 |
| | Fax: | |
| | Cell#: | |
| | email: | |
| Project: | Coral Springs Improvement District Piggyback off of the City of Plantation Contact. | |

Payment terms: 1) Contract terms. Billed by the 25th paid within 30 days. All work billed to be 100% complete. *Prices Taken from our existing contract with The City of Plantation-ITB No. 042-14 Gravity Sewer Lateral Rehabilitation

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Florida law will govern the construction and performance of this agreement. Venue is Broward County, Florida. Should litigation be required to collect monies owed to LMK, LMK will be reimbursed for Attorney fees court costs, all collection costs.

Authorized Signature: x _____
 Mark S. Gulyas
 Note: This proposal may be withdrawn if not accepted within 90 days.

We hereby submit prices to furnish and install the following items:

| Item | Description | QTY | UNIT | PRICE | TOTAL |
|-----------------------|--|-------|------|---------------|----------------------|
| Bid Item # 3-1 | - CIP Lining, 8 to 15-inch full circle main connection 4" or 6" x 4.5mm lateral piping, minimum 10 LF of lateral (all depths). | 122 | EA | \$ 2,875.00 | 350,750.00 |
| Bid Item # 3-2 | - CIP Lining, stack pipe, double lateral, 6 to 24-inch main 4 to 6-inch stack, full circle main connection 4", 6" or 8" x 4.5mm lateral piping, minimum 10 LF of lateral each way (all depths). | 1 | EA | \$ 4,975.00 | 4,975.00 |
| Bid Item #3-4 | - Lateral Liner 4" & 6" x 4.5mm pipe, beyond 10 linear feet (all depths). | 1,825 | LF | \$ 33.00 | 60,225.00 |
| Bid Item #3-5 | - CIP Lining, 6 to 12-inch full circle main drop connection , 6" thru 10" x 4.5mm drop pipe, up to 10 LF of drop (all depths). | 2 | EA | \$ 1,725.00 | 3,450.00 |
| Bid Item # 3-6 | - CIP Lining, 4" & 6" x 4.5mm laterals, all depths (includes 10 feet of lateral) | 27 | EA | \$ 1,725.00 | 46,575.00 |
| Bid Item # 3-7 | - CIP Lining 4" & 6" x 4.5mm pipe, beyond 10 linear feet all depths. | 580 | LF | \$ 33.00 | 19,140.00 |
| Bid Item #3-8 | - Transitional Liner 4" to 6" x 4.5mm transition (all depths). Transitions may occur in stack pipe, straight laterals or in Siamese configurations. | 2 | EA | \$ 25.00 | 50.00 |
| Bid Item #3-15 | - Cleanout Installation in grass area, 3-inch to 6-inch gravity pipe, depths up to 5-feet. (includes restoration) | 126 | EA | \$ 850.00 | 107,100.00 |
| Bid Item #3-16 | - Cleanout Installation in asphalt area, 3-inch to 6-inch gravity pipe, depths up to 5-feet. (includes restoration) | 13 | EA | \$ 975.00 | 12,675.00 |
| Bid Item #3-17 | - Cleanout Installation in concrete area, 3-inch to 6-inch gravity pipe, depths up to 5-feet. (includes restoration) | 1 | EA | \$ 1,100.00 | 1,100.00 |
| Bid Item #3-18 | - Cleanout Installation in pavers, 3-inch to 6-inch gravity pipe, depths up to 5-feet. (includes restoration) | 4 | EA | \$ 975.00 | 3,900.00 |
| Bid Item #3-19 | - Cleanout Installation beyond 5 feet in depth. | 135 | VF | \$ 1.00 | 135.00 |
| Bid Item #3-20 | - Bypass pumping (8-inch and 15-inch sewer) | 4 | EA | \$ 250.00 | 1,000.00 |
| Bid Item #3-22 | - Traffic control - hourly charge for each flagger. | 40 | HR | \$ 25.00 | 1,000.00 |
| Bid Item #3-23 | - Traffic control - daily charge for arrow board. | 10 | DAY | \$ 40.00 | 400.00 |
| Quote | - Double wye Replacement up to 5' | 139 | EA | \$ 650.00 | 90,350.00 |
| Quote | - Double wye Replacement beyond 5 feet in depth. | 135 | VF | \$ 250.00 | 33,750.00 |
| Note: | Double wye replacements to include 30" of pvc on the downstream side to allow for the liner to overlap the pvc eliminating all joints to the main. | | | | |
| | | | | Sub Total: | \$ 736,575.00 |
| | | | | Total: | \$ 736,575.00 |

Terms & Conditions: ITB No. 042-14

- Unit price proposal, payment shall be based on actual quantities. **No bonds or permits are quoted in this proposal.**
- Water meter provided at site by others. Cones around our immediate equipment are included.
- Main Line bypass pumping is not anticipated.
- LMK Pipe Renewal will not be held responsible for damage to pipe or the resulting repairs associated with the pipe for Heavy Cleaning and or Tuberculation Removal.
- Existing pipe conditions that cause equipment to become stuck or an installed liner to be deformed is the responsibility of the owner. LMKPR will not be held liable for the retrieval, excavation, or repair of existing pipe or liner conditions installed by others.
- If in the sole opinion of our Field Superintendent, conditions become unsafe or unsuitable for our method(s) of repair, we reserve the right to terminate work in that section without prejudice against any other structures or pipelines that may be complete.
- Liner to be installed as per manufacturer's specifications.
- One copy of TV work performed with TV Log will be provided with the pay request showing a pre-tv and a post tv.
- Work must be given to LMK in adequate time to allow for completion by our forces. LMK will not be liable for liquidated damages or subject to any other penalties for work issued without adequate time to complete.
- Any unauthorized additions, deletions or alterations to any part of this document will null and void these prices and this proposal.

Acceptance of Proposal—the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature: X _____
Date of Acceptance: _____

Any transmission of documents pertaining to this project through the use of a facsimile machine now or in the future is hereby permissible. Original copy to LMK Pipe Renewal LLC. Sub contracts must include this proposal as terms of our agreement.



PROPOSAL #2

LMK Pipe Renewal LLC • 1131 NW 55th Street • Fort Lauderdale, Florida 33309
 (954) 772-0075 office • (954) 772-0086 fax • Email: Mark@LMKPipe.com

Submitted To: Coral Springs Improvement District
 10300 NW 11th Manor
 Coral Springs, Fl 33071

Attn: Mr. Curt Dwigings

Date: October 24, 2017
Phone: (954) 868-2432
Fax:
Cell#:
email: curtd@fladistricts.com

Project: Coral Springs Improvement District
 Piggyback off of City of Orlando Contract IFB16-0007-4
 Sanitary Sewer and Lining Manhole Rehabilitation Contract

Payment terms: 1) Contract terms. Billed by the 25th paid within 30 days. All work billed to be 100% complete.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Florida law will govern the construction and performance of this agreement. Venue is Broward County, Florida.

Authorized Signature: x _____
 Mark S Gulyas

Note: This proposal may be withdrawn if not accepted within 90 days.

We hereby submit prices to furnish and install the following items:

| Items | Description | QTY | UNIT | PRICE | TOTAL |
|----------------|--|-------|------|----------|----------------------|
| City of | | | | | |
| 1 | Item -1 - Mobilization Cleaning | 1 | EA | 1,725.00 | \$ 1,725.00 |
| 2 | Item -6 - Light Jet Cleaning for 8" through 12" pipe | 4,779 | LF | 1.75 | \$ 8,363.25 |
| 3 | Item -19 - Mechanical Cleaning for 8" through 12" pipe | 947 | LF | 17.25 | \$ 16,335.75 |
| 4 | Item -24 - TV Inspection, Post-Cleaning for 8" thorough 12" pipe | 4,779 | LF | 1.00 | \$ 4,779.00 |
| 5 | Item -29 - TV Inspection, Post-Lining for 8" thorough 12" pipe | 4,779 | LF | 1.00 | \$ 4,779.00 |
| 6 | Item -42 - Moilization (No Rush, Over \$20K Job Assignment) | 1 | EA | 3,500.00 | \$ 3,500.00 |
| 7 | Item -51 - 8" pipe, for job sizes over 500 ft. 6mm. | 4,779 | LF | 30.00 | \$ 143,370.00 |
| 8 | Item -86 - Grind protruding 4" or 6" lateral flush with 8"-12" main | 5 | EA | 320.00 | \$ 1,600.00 |
| 9 | Item -MOT01 - MOT Flaggers-Clean/Line (Pass-Thru- As Needed) | 20 | HR | 46.00 | \$ 920.00 |
| | Sub Total: | | | | \$ 185,372.00 |
| | LMK Markup (if chosen) | 1 | LS | 5.0% | \$ 9,268.60 |
| | Total: | | | | \$ 194,640.60 |

Note: This is Miller Pipelines contract with City of Orlando. LMK is offering to manage this work and mark up their pricing by 5%. The district can utilize their contract directly with them and not pay the 5% markup. LMK and Miller Pipeline have worked on numerous projects, we will have no problem coordinating the work whichever way is chosen.

Terms & Conditions

- 1) Unit price proposal, payment shall be based on actual quantities. **No bonds or permits are quoted in this proposal.** Attached to this proposal is the takeoff from the TV
- 2) Traffic Control limited to cones around our equipment. MOT will be approved prior to work beginning by owner. **(No police officer pay is anticipated or quoted in the unit**
- 3) Mainline bypass pumping is not anticipated on this project. If required contract terms will govern \$200.00/day.
- 4) If in the sole opinion of our Field Superintendent, conditions become unsafe or unsuitable for our method(s) of inspection or repair, we reserve the right to terminate work in
- 5) One copy of the video for mainline and/or lateral pipe surveys will be provided with the pay request showing the completed work.
- 6) Work must be given to LMK in adequate time to allow for completion by our forces. LMK will not be liable for liquidated damages or subject to any other penalties for work

Acceptance of Proposal—the above prices, specifications and conditions are satisfactory and are hereby accepted. You are

Authorized Signature: X _____

Date of Acceptance: _____

Any transmission of documents pertaining to this project through the use of a facsimile machine now or in the future is hereby permissible.
 Original copy to LMK Pipe Renewal LLC. Sub contracts must include this proposal as terms of our agreement.

Eleventh Order of Business



Florida Technical Consultants, LLC
401 West Atlantic Avenue Suite 09
Delray Beach, FL 33444
Tel (561) 265-3790 x 107
www.fltechinc.com

SENT VIA E-MAIL: [David McIntosh <davidm@fladistricts.com>]

October 25, 2017

David McIntosh
Director of Utilities
Coral Springs Improvement District

Subject: CSID GIS Utility Atlas Updates

Dear Mr. McIntosh:

Florida Technical Consultants (FTC) has a current contract with the Town of Jupiter Island, Florida to provide GIS Utility Atlas Services and other GIS Services on an as-needed basis. FTC would like to extend the same terms and conditions to Coral Springs Improvement District. The work to be performed is consistent with the work to be provided to Coral Springs Improvement District.

Should you have any questions, please do not hesitate to contact me at my office at (954) 954-8488, or send me an electronic message at jbarton@fltechinc.com.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'James Barton', is written over a circular stamp or watermark.

Florida Technical Consultants
James Barton, P.E.
President

Continuing Professional Services Agreement

For

Professional Geographic Information System (GIS) Services

RFQ #2016-02

This Agreement is made by and between the **TOWN OF JUPITER ISLAND, FLORIDA**, with an address of 2 Bridge Road, Hobe Sound, FL 33455 (the "Town") and Florida Technical Consultants, a Florida Limited Liability Company, with a principal address of 401 West Atlantic Avenue, Suite 09, Delray Beach, FL 33444 (the "Consultant").

SECTION 1 – SCOPE OF SERVICES

The Consultant shall perform, as needed, continuing GIS services for the Town's water, wastewater and reclaimed water utility, South Martin Regional Utility ("SMRU"). SMRU projects (each a "Project" and collectively "Projects") may include, but are not limited to, the following:

- Update and Correct Existing Data
 - Update existing GIS desktop utility map and existing web based utility map to include all provided as-built information including pond, manhole structure, pipeline, valve, water and sanitary service line, water/ IQ meter, backflow preventer, fire hydrant, lift station and well data
 - Attributes to be added/ verified include:
 - Boundaries
 - Service Area boundaries
 - Neighborhood/ Subdivision Boundaries
 - Municipal Boundaries
 - Pipelines:
 - Material (Pipe & Casing)
 - Year Constructed/ Rehabilitated
 - Diameter (Pipe & Casing)
 - Abandoned vs in service
 - Flow Directions
 - Main break locations & year
 - Valve locations, type
 - Chlorine residual data
 - Utility Easements - O.R. book & Page #
 - Manhole/ Cleanout
 - Rim & Invert elevations
 - Year Constructed/ Rehabilitated
 - Fire Hydrant
 - Number
 - Flow rating & recent test flow data
 - Lift Station

- Number
 - Public VS Private
 - Pump information & design flow rate
 - Wetwell Depth & influent/ effluent pipe data
 - Contributing areas/ cascading station information
- Backflow Prevention Devices
 - Year Installed
 - Type/ size
 - Certification # & Date
- Update existing GIS utility map to include Martin County and Town of Jupiter Island stormwater conveyance system in SMRU service area
- Provide hyperlinks to as-builts on desktop utility map
- Maintain existing GIS map (desktop & web based) with new development project as-builts, and with field corrections from SMRU staff
- Training
 - Provide training to the respective SMRU personnel
- Other work orders
 - Special work orders for the development of GIS layers for various applications
 - Evaluation of existing GIS system, and recommendations for future applications & improvements

Professional Services will be rendered in response to periodic written work authorizations issued by the Town on an as-needed basis, in accordance with Section 1.9. Each work authorization will be subject to scope definition and fee negotiation, at the established hourly rates. This shall be a continuing services agreement in accordance with Sec. 287.055, Florida Statutes. No assignment, minimum amount of professional service or compensation is guaranteed under this Agreement.

1.1 Non-Exclusive

This is a non-exclusive Agreement and the Town may secure similar or identical services from other professionals.

1.2 Work Authorizations

1.2.1 For each task or assignment, the Town shall request Consultant to develop for review by the Town:

- (a) a scope of services. Consultant shall describe the Professional GIS Services utilizing the category established in Section 1 of this Agreement;
- (b) an estimate of fees and costs base on the hourly rates established in this Agreement;
- (c) a task/deliverable schedule; and
- (d) a payment schedule based on deliverables

1.2.2 Town and Consultant may negotiate scope definition and fees (at the agreed hourly rates) for each work authorization. Upon mutual agreement of the scope of services, fees and costs, task/deliverable

schedule and payment schedule, a written work authorization for each task shall be executed by Consultant and Town. Town shall not be liable to pay for any Professional Services provided without a properly executed work authorization.

1.2.3 The hourly rates effective for each Work Authorization issued under this Agreement are attached as Schedule A.

1.2.4 Fees for work authorizations may be established with an upper limit or "not to exceed" amount or based upon a fixed (lump sum), and all such fees shall be based on the hourly rates attached in Schedule A.

1.2.5 A form of work authorization acceptable to the Town for Consultant's use is attached to this Agreement.

SECTION 2 – COMPLETION SCHEDULE

2.1 Schedule

Consultant agrees to complete its Professional Services and provided the indicated deliverables in accordance with the schedule approved for each work authorization.

2.2 Delay

2.2.1. Consultant's Professional Services shall be timely performed in compliance with the schedule or as amended in a writing executed by both parties. If Consultant is delayed at any time in the progress of its Professional Services by any act, failure to act or neglect of the Town, or any separate consultant or contractor hired directly by the Town, or by occurrences beyond the control and without any fault or negligence of Consultant, Consultant shall provide to the Town, within five (5) working days of the date the delay began, written notice of the delay. Provided Consultant has timely notified the Town of such delay, the Town shall amend the schedule in writing, for the time delay actually caused by such occurrence, as determined by the Town in its sole discretion. This extension of time shall be Consultant's sole and exclusive remedy attributed to such delay.

2.2.2. Consultant acknowledges responsibility for any delay damages suffered by the Town as a result of Consultant's negligent, reckless or intentional wrongful actions or inactions. In the event that the Town suffers or reasonably believes that it will suffer actual delay damages as a result of Consultant aforesaid actions or inactions, the Town, in its sole discretion, said discretion to be exercised reasonably and in good faith, shall have the right and be entitled to terminate this Agreement upon five (5) day's written notice and such termination shall not be construed to constitute a breach of this Agreement by the Town.

SECTION 3 - PROFESSIONAL SERVICES FEE & EXPENSES

3.1 Hourly Rates.

Consultant's hourly rates effective for the term of this Agreement are attached as Schedule A and incorporated herein.

3.2 Fee Schedule.

The fee to be paid by the Town to Consultant, for all Professional Services of both Consultant and any of its subcontractors ("Fee") and administrative reimbursements in connection with a work authorization, shall be set forth in a detailed Fee Schedule attached to each specific work authorization issued under this Agreement. The Fee Schedule shall detail estimated hours by position category for each phase of Professional

Services, along with the hourly rates. All reimbursable expenses and costs, including administrative expenses, documents production, travel, etc., shall be detailed in the Fee schedule. Attached to this Agreement as Schedule A is a list of Consultant's hourly rates for every position or level of professional or staff for whom time will be invoiced under this Agreement.

3.3 Professional Service Fee.

3.3.1. The Fee for a work authorization shall not exceed the total amount shown on the Fee Schedule. The Fee may be adjusted, if necessary, by a written amendment to the applicable work authorization, duly approved and executed by Consultant and Town, provided the Town's budget includes, or is adjusted to include, the entire Fee. The Fee shall be the sole compensation paid to Consultant.

3.3.2 The Fee and Fee Schedule for each work authorization shall include all fees or payments that Consultant proposes to pay or make to its subcontractors/vendors under the work authorization.

3.3.3 No minimum or specific amount of Professional Services, work authorizations, tasks, assignment, Fees or compensation is guaranteed under this Agreement.

3.4 Administrative and Travel Expenses.

3.4.1 The Fee and Fee Schedule shall include all administrative out-of-pocket expenses to be reimbursed under this Agreement. Administrative expenses charged to the Town will be credited with all rebates, refunds, or dividends, as well as a proportion of any volume rebates or credits earned with the purchase of materials, goods or services charged to administrative expenses.

3.4.2 Consultant shall maintain complete and orderly documentation underlying all of its invoiced out of pocket expenses, including copies of paid receipts, invoices, or other documentation acceptable to the Town. Such documentation shall be sufficient to establish that the expenses were actually incurred and necessary in the performance of the Professional Services. Any agreed travel, per diem, mileage, meals, or lodging expenses, the cost of which are subject to the Town's prior written approval, shall be paid in accordance with the rates and conditions established by the Town's Travel Policy or the applicable law or ordinance.

3.5 Payment Schedule.

A Payment Schedule tied to the deliverables under the applicable work authorization, which payment schedule shall not be front-loaded, shall be attached to each work authorization.

3.5 Subcontracts.

Sub-contractual services may be invoiced at the actual sub-consultant fees paid by Consultant plus three (3%) for administrative costs.

3.6 Invoices.

3.6.1. Invoices must identify the PO number, the work authorization number and the Contract Number. Invoices shall be submitted directly to: Finance Director, South Martin Regional Utility/Town of Jupiter Island, P.O. Box 395, Hobe Sound, FL 33475. Invoices must identify the PO number and Work Authorization number. Invoices requesting reimbursement of expenses shall include copies of all documentation of the expenses, to the satisfaction of the Town.

3.6.2 Each work authorization shall be invoiced separately.

3.6.3 Invoices for upper limit type work authorizations shall identify the work authorization number and show the actual hours worked, person performing services, Professional Service performed and/or deliverable provided, hourly rate, and dates(s) of service.

3.6.4 Invoices for lump sum type work authorizations shall identify the work authorization number and shall be accompanied by a status report briefly describing the activities and services performed under said work authorization during the billing period.

3.6.5. Invoices received from Consultant pursuant to this Agreement shall be reviewed and are subject to the prior approval of the Town to determine if services have been rendered in conformity with the work authorization and Agreement.

3.7 Payment.

3.7.1. The Fee shall be paid in accordance with the Payment Schedule established for the work authorization and upon acceptance of deliverables satisfactory to the Town and receipt of a proper invoice from Consultant.

3.7.2. Payment of Fees will be made in accordance with the Local Government Prompt Payment Act, Section 218.70, et al., Florida Statutes, as amended, which provides for prompt payment, interest payments, a dispute resolution provided detailed invoices are submitted in compliance with the terms of this Agreement.

3.7.3. No payment made under this Agreement shall be conclusive evidence of the performance of this Agreement by Consultant, either wholly or in part, and no payment shall be construed to be an acceptance of or to relieve Consultant of liability for the defective, faulty or incomplete rendition of the Professional Services.

3.8 "Final Invoice"

In order for both parties to close their books and records, Consultant shall submit its final invoice for each work authorization no later than four (4) months after completion of all Professional Services under said work authorization. Consultant shall clearly indicate "Final Invoice" on its final invoice for each work authorization. Such indication shall certify to the Town that all Services have been properly performed and all charges and costs owed in connection with the work authorization and this Agreement have been invoiced to the Town under the appropriate work authorization. Any requests for reimbursement or fee payment under a work authorization, if not properly included on the final invoice or not submitted within four months of completion of Professional Services, are waived by Consultant.

SECTION 4 - TERM

4.1 This Agreement shall commence as of the date of full execution of this Agreement and work authorizations may be issued under this Agreement for Professional Services to be completed prior to expiration of this Agreement. This Agreement shall expire four (4) years from the date of full execution, subject to the renewal and termination provisions of this Agreement. The Agreement expiration date may be extended for up to two (2) additional years at the sole option of the Town. Any term extension shall be evidenced by a formal written amendment to this Agreement, duly executed by both Town and Consultant.

4.2 Notwithstanding the foregoing, the terms of this Agreement shall continue in force until completion of the Professional Services related to any work authorization duly issued under this Agreement, unless terminated early by either party or pursuant to the termination provisions in this Agreement.

4.3 It is agreed that the indemnity provisions, insurance provisions, the right to audit and all covenants, agreements, representations and warranties made in this Agreement or otherwise made in writing by the Consultant, including but not limited to any representations made relating to disclosure or ownership of documents, shall survive the expiration or termination of this Agreement.

SECTION 5 - MODIFICATIONS TO THE SCOPE

Notwithstanding the foregoing provisions, the Town reserves the right to make changes to a project or the scope of Professional Services under any work authorization at any time, including alterations, reductions or additions thereto. Upon receipt by Consultant of Town's notification of a contemplated change, Consultant shall in writing: (i) provide a detailed estimate for the increase or decrease in Consultant's Fee and other costs that would result from the contemplated change; (ii) notify the Town of any estimated change in the completion date; and (iii) advise the Town how the contemplated change shall affect the Consultant's ability to meet the completion dates or schedules. If the Town so instructs in writing, Consultant shall suspend work on the portion of the scope of services affected by a contemplated change, pending the Town's decision to proceed with the change. If the Town elects to make the change, the parties shall execute a written amendment to the applicable work authorization and Consultant shall not commence work on any such change until such amendment is signed by the parties. It is further acknowledged and agreed that changes or revisions of studies that do not increase or change the overall estimate of time under the schedule shall be considered mere substitution of work for scope of work ("Substituted Services") already included in the Fee. Substituted Services shall not in any circumstances be considered compensable as other expenses, and, to the extent that the event of Substituted Services causes an overall reduction in the amount of time for services considered in the Fee Schedule, such shall result in pro-rata reduction of the Fee.

SECTION 6 - REPRESENTATIONS OF THE CONSULTANT

6.1 Authority.

Consultant hereby represents and warrants to the Town that it has full power and authority to enter into and fully perform its obligations under this Agreement without the need for any further corporate or governmental consents or approvals, and that the persons executing this Agreement are authorized to execute and deliver it.

6.2 Duly Licensed.

Consultant represents that it is duly licensed to perform the Professional Services under this Agreement and that it will continue to maintain all licenses and approvals required to conduct its business.

6.3 No Solicitation.

Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. In the event of a breach or violation of this provision by Consultant, the Town shall have the right to terminate the Agreement without liability and, at its discretion, to deduct from the Fee, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration.

6.4 Public Entity Crimes Act.

Consultant represents that the execution of this Agreement will not violate the Public Entity Crimes Act (Section 287.133, Florida Statutes), and certifies that Consultant and any parent corporations, affiliates,

subsidiaries, members, shareholders, partners, officers, directors or executives, and any sub-consultants under this Agreement, are not presently debarred, proposed for debarment or declared ineligible to bid or participate in any federal, state or local government agency projects and are not listed on the Florida convicted vendor list. Violation of this section may result in termination of this Agreement and recovery of all monies paid hereto, and may result in debarment from Town's competitive procurement activities.

6.5 Standard of Care.

The standard of care for all Professional Services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of Consultant's profession practicing under similar circumstances.

6.6 Ethics Provisions; No Conflicts of Interest.

6.6.1 Consultant represents that it has not given or accepted a kickback in relation to this Agreement and has not solicited this Agreement by payment or acceptance of a gratuity or offer of employment.

6.6.2 Consultant represents that it has not solicited this contract by payment of a gift or gratuity or offer of employment to any official, employee of the Town, or any Town agency or selection committee.

6.6.3 Consultant represents that it does not employ, directly or indirectly, the mayor, members of the Town commission or any official, department director, or head of agency of any member entity of the Town; or member of any board, committee or agency of the Town.

6.6.4 Consultant represents that it does not employ, directly or indirectly, any official of the Town or any member entity of the Town. Consultant represents that it does not employ, directly or indirectly, any employee or member of any board, committee or agency of the Town who, alone or together with his household members, own at least five percent (5%) of the total assets and/or common stock of Consultant.

6.6.5 Consultant represents that it has not knowingly given, directly or indirectly, any gift with a value greater than \$100 in the aggregate in any calendar year to the mayor, members of the Town commission, any department director or head of any Town agency, any employee of the Town or any Town agency, or any member of a board that provides regulation, oversight, management or policy-setting recommendations regarding the Consultant or its business.

6.6.6 Consultant represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with its performance under this Agreement. The Consultant further represents that no person having any such interest shall be employed or engaged by it to provide the Professional Services.

6.6.7 Consultant, its officers, personnel, subsidiaries and subcontractors shall not have or hold any continuing or frequently recurring employment, contractual relationship, business association or other circumstance which may influence or appear to influence Consultant's exercise of judgment or quality of the Professional Services being provided under this Agreement. Consultant, its officers, personnel, subsidiaries and subcontractors shall not perform consulting work for any third party that would in any way be in conflict with the Professional Services to be provided to the Town under this Agreement.

6.6.8 Consultant, its officers, personnel, subsidiaries and subcontractors shall not, during the term of this Agreement, serve as an expert witness against Town in any legal or administrative proceeding unless compelled by court process. Further, Consultant agrees that such persons shall not give sworn testimony or issue a report or writing, as an expression of his or her expert opinion, which is adverse or prejudicial to the interests of Town or in connection with any pending or threatened legal or administrative proceeding. The limitations of this section shall not preclude such persons from representing themselves in any action or in any

administrative or legal proceeding.

6.6.9 Consultant shall promptly notify the Town in writing by certified mail of all potential conflicts of interest or any event described in this Section. Said notification shall identify the prospective business interest or circumstance and the nature of work that Consultant intends to undertake and shall request the opinion of the Town as to whether such association, interest or circumstance would, in the opinion of the Town, constitute a conflict of interest if entered into by Consultant. The Town agrees to notify Consultant by certified mail of its opinion within thirty (30) calendar days of receipt of the said notification and request for opinion. If, in the opinion of the Town, the prospective business association, interest or circumstance would not constitute a conflict of interest by Consultant, the Town shall so state in its opinion and Consultant may, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the Town by Consultant under this Agreement.

6.6.10 In the event Consultant is permitted to utilize subcontractors to perform any services required by this Agreement, Consultant agrees to prohibit such subcontractors, by written contract, from having any conflicts as within the meaning of this section.

6.8. Lobbying Certification.

Consultant certifies to the best of its knowledge and belief that no Federal or State grant funds or other resources received in connection with this Agreement will be used directly or indirectly to influence legislation or any other official action by a Member of Congress, a member of the Florida Legislature or any state agency.

6.9 Truth in Negotiation Statement

Signature of this Agreement by Consultant serves as the execution of a truth-in-negotiation certificate certifying that the compensation and hourly rates and other expenses or costs to be compensated under this Agreement and the associated work authorizations are accurate, complete and current at the time of contracting. The fees and expenses payable under the contract shall be adjusted to exclude any significant sums should the Town determine that the fees and costs were increased due to inaccurate, incomplete or non-current wage rates or due to inaccurate representations of fees paid to sub-consultants or sub-contractors. Any such contract adjustments must be made within one year following the expiration or termination of this Agreement.

6.10 Financial Capability

Consultant certifies that Consultant has not filed for bankruptcy in the past five (5) years and is financially able to provide Professional Services under this Agreement. Consultant further warrants and represents that it has no obligation or indebtedness that would impair its ability to meet the completion dates or schedules to be established by work authorizations under this Agreement.

6.11 No Felony or Fraud

Consultant certifies that neither Consultant nor any of Consultant's principals have been convicted of a felony or fraud.

SECTION 7 – RESPONSIBILITIES OF THE TOWN

7.1 Designation of Representative

The Town agrees to designate an individual to act as the Town's representative with respect to the Professional Services to be rendered under this Agreement and any specific work authorization(s), provided that such representative shall not have the authority to amend or modify this Agreement or the work authorizations. Such person shall have complete authority to transmit instructions, receive information and interpret and define the policies and decisions of the Town with respect to Consultant's Professional Services.

7.2 Specification of Town Requirements

The Town agrees to provide information as to the Town's requirements for the task or assignment under a work authorization, including design objectives and constraints, space, capacity and performance requirements, flexibility and expendability and budgetary limitations.

7.3 Items to be furnished upon the Consultant's Request

The designated representative of the Town will use reasonable efforts to provide to Consultant, upon Consultant's request, the following information, along with previous reports or studies and any other data relative to design or construction of a project. The Town makes no representation that any such data or documents provided by the Town are accurate or reliable.

7.3.1 Data/ Maps prepared by others relevant to the project;

7.3.2 Appropriate professional interpretations of data prepared by others relevant to the project;

7.3.3 Property, boundary, easement, right-of-way, topographic and utility surveys;

7.3.4 Property descriptions; and

7.3.5 Zoning, deed and other land use restrictions

7.4 Access to Property

The Town agrees to arrange for access to and make all provisions for Consultant to enter the SMRU facilities as required for Consultant to perform services under this Agreement.

7.5 Attendance at Meetings

The Town agrees that a representative of the Town will attend regularly scheduled work authorization and project progress meetings, when requested, held at the Town or Consultant's local office, as well as substantial completion inspections and final inspections. Consultant's Project Manager, or a key team member, will attend all regularly scheduled work authorization and project progress meetings at the dates and times established.

SECTION 8 – DOCUMENTS

8.1 Ownership of Documents.

All maps, plans, drawings, calculation, construction documents, technical specifications, sketches, photographs, videos, illustrations, tracings, PowerPoint presentations, specifications, computer files, electronic data, intellectual property and/or studies or reports prepared or obtained under this Agreement, as well as all data collected, together with summaries and charts derived therefrom, regardless of form or format, will be considered works made for hire and will become the exclusive property of the Town without restriction or

limitation on their use and will be made available, upon request, to the Town at any time during the performance of the Professional Services and/or upon completion or termination of this Agreement. Upon delivery to the Town of said document(s), the Town will become the custodian thereof in accordance with Chapter 119, Florida Statutes. Consultant will not copyright any material and products or patent any invention developed under this Agreement. Consultant specifically waives and releases all rights which Consultant may have in the materials, products or invention pursuant to 17 U.S.C. §§106A and 113(d). Consultant acknowledges and affirms that pursuant to 17 U.S.C. §106A(e) such waiver and release shall be effective as to any and all uses foreseeable and unforeseeable for which such materials, products or invention might be subject. Consultant waives and assigns to Town all copyrights under 17 U.S.C. §101, et seq., and all other rights in the materials, products, invention and any work produced. Any reuse of Consultant's prepared documents by the Town, except for the specific purpose intended under this Agreement, will be at Town's risk and without liability or legal exposure to Consultant or its sub-consultants.

8.2 Obligation to Furnish Documents to the Town

Consultant shall deliver to the Town for approval and acceptance, and before being eligible for final payment of any amounts due under any work authorization(s), all documents and materials prepared for the Town in connection with such work authorization and this Agreement.

SECTION 9 - SMALL BUSINESS PROGRAM

9.1 Small Business Commitment.

Consultant shall comply with the Town's Small Business Ordinance, as adopted from time to time, which is incorporated herein by this reference. Consultant shall comply with the small business commitment contained in Consultant's Proposal. Failure of Consultant to maintain Small Business participation at the proposed level may require evidence of a good faith effort by Consultant and may be considered cause for cancellation of this Agreement and may be considered by the Town as a past performance factor in future procurements. Consultant shall maintain all relevant records and information necessary to document compliance with the Small Business Ordinance and shall allow the Town to inspect and audit such records.

SECTION 10 – STANDARD TERMS AND CONDITIONS

10.1 Consultants Competitive Negotiation Act

The parties confirm that the procurement of the Professional Services under this Agreement was the subject of the competitive selection and negotiation processes mandated by Section 287.055, Florida Statutes, unless specifically exempted therefrom. Consultant acknowledges that the Town complied with all legal requirements under Section 287.055, Florida Statutes.

10.2 Personnel; Staffing; Sub-consultants

10.2.1 Independent Contractor Relationship. All persons employed by Consultant and engaged in any of the work or Professional Services performed by Consultant pursuant to this Agreement shall at all times be subject to Consultant's sole direction, supervision, and control. Consultant shall exercise control over the means and manner in which it and its employees perform the work, and in all respects Consultant's relationship and the relationship of its employees to the Town shall be that of an independent contractor and not as employees or agents of the Town. Consultant does not have the power or authority to bind the Town in any promise, agreement or representation other than as may be specifically provided for in this Agreement. Consultant shall be responsible to the Town for all Professional Services or work performed by Consultant or any person or firm engaged as a sub-consultant or subcontractor to perform work in fulfillment of this Agreement.

10.2.2 Personnel. Consultant represents that its project manager and all key staff identified in Consultant's Proposal shall remain assigned to work authorizations under this Agreement, unless otherwise specifically agreed by the Town. All personnel engaged in performing the Professional Services shall be fully qualified and, if required, licensed or permitted under all applicable federal, state and local laws and regulations to perform such services. Consultant specifically acknowledges that its employees will not be covered by the Town's workers' compensation insurance and Consultant will be solely and exclusively responsible for payment of all federal and state income, social security, unemployment and disability taxes due in respect of all compensation and/or other consideration paid by the Town to Consultant under this Agreement.

10.2.3 Non-Discrimination by Consultant. The Consultant warrants and represents that all of its employees and applicants for employment are treated equally without regard to race, color, religion, sex, gender identity or expression, genetic information, national origin, age, disability, familial status, marital status or sexual orientation, and that in providing services, Consultant does not discriminate with regard to any of the aforementioned factors.

10.2.4 Unauthorized Aliens/Patriot's Act. The knowing employment by Consultant or its sub-consultants of any alien not authorized to work by the immigration laws or the Attorney General of the United States is prohibited and shall be a default of this Agreement which results in unilateral termination. In the event that Consultant is notified or becomes aware of such default, Consultant shall take steps as are necessary to terminate said employment with twenty-four (24) hours of notification or actual knowledge that an alien is being employed. Consultant's failure to take such steps as are necessary to terminate the employment of any said alien within twenty-four (24) hours of notification or actual knowledge that an alien is being employed shall be grounds for immediate termination of this Agreement and unilateral termination. Consultant shall take all commercially reasonable precautions to ensure that it and its sub-consultants do not employ persons who are not authorized to work by the immigration laws or the Attorney General of the United States. Consultant further represents that it is not in violation of any laws relating to terrorism or money laundering, including the Executive Order No. 13224 on Terrorist Financing and/or the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (Public Law 107-56., the "Patriot Act").

10.2.5 Selection of Sub-Consultants. Consultant shall obtain the prior written approval of the Town as to each proposed sub-consultant and the Town reserves the right to reject the selection of a particular sub-consultant and to inspect all facilities of any sub-consultant in order to make a determination as to the capability of the sub-consultant to perform properly under this Agreement. If it becomes necessary to replace a particular sub-consultant to complete its part of the services under a work authorization Consultant shall promptly do so, subject to prior written approval and acceptance of the new sub-consultant by the Town, which approval shall not be unreasonably withheld.

10.3 Compliance with Laws.

In the conduct of Professional Services under this Agreement, Consultant shall comply in all material respects with all applicable federal and state laws and regulations and all applicable County and Town ordinances and regulations.

10.4 State Taxes.

Consultant understands that in performing the Services for the Town, Consultant is not exempt from paying sales tax to Consultant's suppliers for materials required for Consultant to perform under this Agreement. Consultant shall not be authorized to use the Town's tax exemption number for purchasing supplies or materials.

10.5 Availability of Funds

This Agreement is expressly conditioned upon the availability of funds lawfully appropriated and available for the purposes set out herein as determined in the sole discretion of the Town. If funding for this Agreement is in multiple fiscal years, funds must be appropriated each year prior to costs being incurred. Nothing in this paragraph shall prevent the making of agreements or work authorizations with a term of more than one year, but any agreement or work authorization so made shall be executory only for the value of the Professional Services to be rendered or paid for in succeeding fiscal years. In the event funds to finance this Agreement become unavailable, the Town may terminate this Agreement upon no less than twenty-four (24) hours notice to Consultant. The Town shall be the sole and final authority as to the availability of funds.

10.6 Right to Audit.

Consultant shall maintain (a) timesheets kept in a clear and orderly fashion used to substantiate the monthly invoices to be submitted under this Agreement and (b) adequate records to justify all charges, expenses, and costs incurred in estimating and performing the Professional Services, as well as copies of communications regarding the performance of its obligations under this Agreement, for at least five (5) years after the date of final payment made under this Agreement or the final conclusion of any litigation regarding this Agreement. The Town shall have access to such timesheets, books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at Consultant's place of business located in the State of Florida during the term hereunder and for at least five (5) years after the date of final payment of this Agreement.

10.7 Public Records Law

Consultant shall allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by Consultant in conjunction with this Agreement. Failure by Consultant to grant such public access shall be grounds for immediate unilateral cancellation of this Agreement by the Town. Notwithstanding the foregoing, the documents describing the design of public buildings and facilities may be except from disclosure under the public records laws for security reasons. Consultant will obtain written authorizing from Town prior to disclosing any documents describing the design of public buildings and facilities.

10.8 Confidentiality

Consultant agrees that it will make no statements, press releases or publicity releases concerning this Agreement or its subject matter or otherwise disclose or permit to be disclosed any of the data or other information obtained or furnished in compliance with this Agreement, or any particulars thereof, during the period of the Agreement, without first notifying the Town and securing its consent in writing.

10.9 No Pledge

Consultant shall not pledge the Town's credit or attempt to make the Town a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any other form of indebtedness.

10.10 Insurance.

10.10.1 Consultant shall purchase from and maintain, in a company or companies lawfully authorized to do business in Florida, such insurance as will protect the Town from claims set forth below which may arise out of or result from performance under this Agreement by Consultant, or by a subcontractor of Consultant, or by anyone directly or indirectly employed by Consultant, or by anyone for whose acts Consultant may be liable.

10.10.2 Coverage shall be maintained without interruption from the effective date of this Agreement until date of final payment and termination of any coverage required to be maintained after final payment. Any liability coverage on claims made basis shall remain effective for five (5) years after final payment. If any of the required insurance coverages are required to remain in force after final payment, an additional

certificate evidencing continuation of such coverage shall be submitted along with the application for final payment.

10.10.3 The Town shall be provided a minimum of thirty (30) days prior written notice of any adverse material change, including any reduction, non-renewal or cancellation of Contractor's required insurance coverage, or any increase in the Consultant's self-insurance retention.

10.10.4 Evidence of insurance, being a current ACORD certificate of insurance or its equivalent, executed by the insurer, or its agent or broker, evidencing that a policy of insurance and any required endorsements have been issued by the agent/broker shall be delivered to Town prior to execution of this Agreement. The Certificate of Insurance shall be dated and show the name of the insured, the specific Project or work authorization by name, WA number and contract number, the name of the insurer, the number of the policy, its effective date, and its termination date.

10.10.5 All required insurance (except Worker's Compensation and Professional Liability) shall include an Additional Insured endorsement identifying the Town as Additional Insured. No costs shall be paid by the Town for an additional insured endorsement.

10.10.6 Consultant shall maintain following liability coverage, in the limits specified:

Comprehensive General Liability: Not less than \$1,000,000.00 Combined Single Limit per each occurrence and \$2,000,000 aggregate, with bodily injury limits. May not be subject to a self-insured retention or deductible exceeding \$25,000.

Automobile Liability: Not less than \$1,000,000.00 for injuries per person in any one accident or occurrence and \$1,000,000.00 in the aggregate for injuries per occurrence or accident, with \$100,000.00 for property damage in any one accident or occurrence, or \$300,000.00 Combined Single Limit, covering each motor vehicle. May not be subject to a self-insured retention or deductible exceeding \$10,000.

Worker's Compensation: Worker's Compensation and Employer's Liability Insurance with limits of Employer's Liability Insurance not less than \$500,000 "each accident," \$500,000 "disease policy limit," and \$500,000 "disease each employee."

Professional Liability or Errors and Omissions: Not less than \$2,000,000 per claim, including appropriate prior acts coverage for the period of time the Consultant provided services to the Town. Self-insured retentions or deductibles should not exceed \$50,000.00 for written agreements or contracts with the Town with a value of less than \$1,000,000; and \$100,000 for contracts with a value of \$1,000,000 or more..

10.10.7 Consultant shall ensure that its sub-consultants will maintain during the term of their agreement, the above types of insurance, in coverage amounts acceptable to the Town.

10.10.8 Anything to the contrary notwithstanding, the liabilities of Consultant and any sub-consultants under this Agreement shall survive and not be terminated, reduced or otherwise limited by any expiration or termination of insurance coverages.

10.11. Indemnification.

Consultant agrees to indemnify, defend, save and hold harmless the Town and its officers, agents and employees, from any claim, demand, suit, loss, cost or expense for any damages that may be asserted, claimed or recovered against or from Town, its officials, agents, or employees by reason of any damage to property or personal injury, including death, and which damage, injury or death arises out of or is incidental to or in any way connected with Consultant's performance of the Professional Services or caused by or arising out of (a)

any act, omission, default or negligence of Consultant in the provision of the Professional Services under this Agreement; (b) property damage or personal injury, which damage, injury or death arises out of or is incidental to or in any way connected with Consultant's execution of Professional Services under this Agreement; or (c) the violation of federal, state, county or municipal laws, ordinances or regulations by Consultant. This indemnification includes, but is not limited to, the performance of this Agreement by Consultant or any act or omission of Consultant, its agents, servants, contractors, patrons, guests or invitees and includes any costs, attorneys' fees, expenses and liabilities incurred in the defense of any such claims or the investigation thereof. Consultant agrees to pay all claims and losses and shall defend all suits, in the name of the Town, its employees, and officers, including but not limited to appellate proceedings, and shall pay all costs, judgments and attorneys' fees which may issue thereon. Town reserves the right to select its own legal counsel to conduct any defense in any such proceeding and all costs and fees associated therewith shall be the responsibility of Consultant under this indemnification provision. To the extent considered necessary by the Town, any sums due Consultant under this Agreement may be retained by Town until all of Town's claims for indemnification have been resolved, and any amount withheld shall not be subject to the payment of interest by Town. This indemnification agreement is separate and apart from, and in no way limited by, any insurance provided pursuant to this Agreement or otherwise. This paragraph shall not be construed to require Consultant to indemnify the Town for its own negligence, or intentional acts of the Town, its agents or employees. Nothing in this Agreement shall be deemed to be a waiver of the Town's sovereign immunity under Section 768.28, Florida Statutes. This clause shall survive the expiration or termination of this Agreement.

10.12 Force Majeure

Any deadline provided for in this Agreement may be extended, as provided in this paragraph, if the deadline is not met because of one of the following conditions occurring with respect to that particular project or parcel: fire, strike, explosion, power blackout, earthquake, volcanic action, flood, war, civil disturbances, terrorist acts, hurricanes and acts of God. When one of the foregoing conditions interferes with contract performance, then the party affected may be excused from performance on a day-for-day basis to the extent such party's obligations relate to the performance so interfered with; provided, the party so affected shall use reasonable efforts to remedy or remove such causes of non-performance. The party so affected shall not be entitled to any additional compensation by reason of any day-for-day extension hereunder.

10.13. Termination

10.13.1 Either party may terminate this Agreement for cause in the event that: (1) the other party violates any material provisions of this Agreement or performs same in bad faith or (2) unreasonably delays the performance of its obligations hereunder, upon written notice to said defaulting party five (5) calendar days prior to termination.

10.13.2 In the event this Agreement, or any work authorization, is terminated by the Town for cause, the Town may take over the Professional Services and complete them by contracting with another consultant (s) or otherwise, and in such event, Consultant shall be liable to the Town for any additional cost incurred by the Town due to such termination. "Additional Cost" is defined as the difference between the actual cost of completion of such incomplete Professional Services and the cost of completion of such Professional Services which would have resulted from payments to Consultant had this Agreement, or any work authorization, not been terminated.

10.13.3 The Town shall have the right to terminate this Agreement and any work authorization, in whole or in part, without cause, and for its convenience, upon written notice to Consultant. Consultant shall have no right to terminate this Agreement for convenience.

10.13.4 Upon termination, Consultant shall immediately assemble and deliver all maps, GIS files, documents, drawings, signed and sealed drawings, Construction Documents, Technical Specifications, CADD files, calculations, specifications, correspondence, testing and materials information, warranties, manuals,

written information, electronic data and all other materials in its possession concerning the Professional Services under this Agreement and Town projects to the Town.

10.13.5 In the event of termination, Consultant, upon receipt of the notice of such termination, shall: (1) stop the performance of the Professional Services on the date and to the extent specified in the notice of termination; (2) place no further orders or subcontracts except as may be necessary for completion of any portion(s) of the Professional Services not terminated and as authorized by the written notice; (3) terminate all orders and subcontracts to the extent that they relate to the performance of the Professional Services terminated by the notice of termination; (4) transfer title to the Town (to the extent that title has not already been transferred) and deliver according to the manner, at the times, and to the extent directed by the Town, all property purchased under this Agreement and reimbursed as direct items of cost and not required for completion of the services not terminated; (5) promptly assemble and deliver as provided above all documents related to this Agreement and the work authorizations hereunder; (6) promptly complete performance of any Professional Services not terminated by the notice of termination and/or cooperate in transition of its consulting duties to appropriate parties at the direction of the Town.

10.13.6 In the event of termination, the Town shall compensate Consultant for all authorized Professional Services satisfactorily performed through the termination date, and for costs incurred, under the payment terms contained in this Agreement. In the event of Termination for Cause, no payments to Consultant shall be made (1) for Professional Services not satisfactorily performed and (2) for assembly of and submittal of documents as required under this Agreement. In no event shall Town be obligated to compensate Consultant for lost profits, or any resulting or consequential damages.

10.13.7 Upon termination, this Agreement shall have no further force or effect and the parties shall be relieved of all further liability under this Agreement, except that the provisions of this section and the provisions regarding termination, the right to audit, property rights, insurance, indemnification, governing law and litigation shall survive termination of this Agreement and remain in full force and effect.

10.14 Communications and Notice

All written notices, demands and other communications required or provided for under this Agreement shall be sent by certified mail, return receipt requested, postage prepaid, in the case of mailing, or by overnight or same day courier, or by electronic transmission producing a written record, or hand delivered to the appropriate parties at the addresses listed in Schedule B.

10.15 Litigation; Governing Law; Venue; Waiver of Jury Trial

This Agreement shall be construed and interpreted, and the rights of the parties hereto determined, in accordance with Florida law without regard to conflicts of law provisions. The Town and Consultant submit to the jurisdiction of Florida courts and federal courts located in Florida. The parties agree that proper and exclusive venue for any suit concerning this Agreement shall be Martin County, Florida, or the Federal Southern District of Florida. Consultant agrees to waive all defenses to any suit filed in Florida based upon improper venue or *forum nonconveniens*. TO ENCOURAGE PROMPT AND EQUITABLE RESOLUTION OF ANY LITIGATION, EACH PARTY HEREBY WAIVES ITS RIGHTS TO A TRIAL BY JURY IN ANY LITIGATION RELATED TO THIS AGREEMENT.

10.16 Remedies

No remedy conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy granted by this Agreement or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy shall preclude any other or further exercise thereof.

10.17 Time of Essence

Time shall be of the essence for each and every provision of this Agreement.

10.18 Waiver.

10.19.1 Any waiver by either party of any one or more of the covenants, conditions, or provisions of this Agreement, shall not be construed to be a waiver of any subsequent or other breach of the same or any covenant, condition or provision of this Agreement.

10.19.2 Nothing in this Agreement shall be interpreted to constitute a release of the responsibility and liability of Consultant, its employees, sub-contractors, agents and sub-consultants for the accuracy and competency of their designs, working drawings, Construction Documents, Technical Specifications or other documents and works, nor shall any approval by the Town be deemed to be an assumption of such responsibility by the Town for a defect or omission in designs, Construction Documents, Technical Specifications or other documents prepared by Consultant, its employees, agents or sub-consultants.

10.20 Headings.

The headings contained in this Agreement are provided for convenience only and shall not be considered in construing, interpreting or enforcing this Agreement.

10.21 Counterparts; Digital Signatures.

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and such counterparts will constitute one and the same instrument. The parties to this Agreement may agree to execute this Agreement, and all subsequent amendment or modifications to it, and work authorizations, by electronic means.

10.22 Severability of Provisions

In the event that any term or provision of this Agreement shall to any extent be held invalid or unenforceable, it is agreed that the remainder of this Agreement, or the application of such terms or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected and every other term and provision of this Agreement shall be deemed valid and enforceable to the maximum extent permitted by law.

10.23 Assignment.

This Agreement may not be assigned by Consultant without the written authorization of the Town after Town's determination of the ability of the assignee to perform the Professional Services. This Agreement shall be binding upon and inure to the benefit of the parties, their successors and permitted assigns.

10.24 Attached Schedules

The following Schedules and Forms are attached to this Agreement and incorporated into and made a part of this Agreement:

Schedule A – Hourly Rates
 Schedule B – Notice provisions
 Form of Work Authorization

10.25 Entire Agreement; Controlling Provisions; Amendment

10.25.1 Consultant submitted its Proposal dated September 15, 2016 (the "Proposal") in response to the Request For Qualifications Number 2016-02 "(RFQ 2016-02)" issued by the Town.

10.25.2 This Agreement, including the RFQ, the Proposal, and Schedules which are all incorporated into this Agreement in their entirety, embody the entire agreement and understanding of the parties with respect to the subject matter of this Agreement and supersede all prior and contemporaneous agreements and understandings, oral or written, relating to said subject matter.

10.25.3 Except as otherwise specifically provided in this Agreement, in the event of any conflict between the specific provisions of this Agreement and the requirements or provisions of the RFQ and/or Proposal, the provisions shall be given precedence in the following order: (1) this Agreement, (2) the RFQ; and (3) the Proposal. Wherever possible, the provisions of the documents shall be construed in such manner as to avoid conflicts between provisions of the various documents.

10.25.4 This Agreement may only be modified by written amendment executed by the Town and Consultant. Any amendments to this Agreement: (1) shall be subject to the mutual written agreement of the parties; (2) shall be in the form of numbered amendments; (3) shall be executed by both parties; and, (4) shall become part of the public records of the Town. It is expressly understood, moreover, that no oral discussions, assents or representations shall constitute an enforceable amendment to this Agreement unless it is reduced to writing in accordance with this paragraph.

[Signatures on following page.]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement and have hereunto signed in their names by their duly authorized representatives.

ATTEST:

TOWN OF JUPITER ISLAND, FLORIDA

By: *Sven Carter*
Town Clerk

By: *Whitney D. Pidot*
Whitney D. Pidot, Mayor



Date: 9/12/16, 2016

CONSULTANT:

[Handwritten Signature]

By: _____

Print Name: James Barton

Title: President

SCHEDULE A
HOURLY RATES

**SCHEDULE A
HOURLY RATES**

| Position | Rate | Rate | Rate |
|------------------------------|---------------------------------|---------------------------------|---------------------------------|
| | Aug 2016 – Sept 2018 | Oct 2018 – Sept 2020 | Oct 2020 – Sept 2022 |
| Project Manager | \$ 135 | \$ 140 | \$ 145 |
| Senior Professional Engineer | \$ 125 | \$ 130 | \$ 135 |
| Project Engineer | \$ 115 | \$ 120 | \$ 125 |
| Project GIS Analyst | \$ 110 | \$ 115 | \$ 120 |
| Sr. CAD Manager | \$ 95 | \$ 100 | \$ 105 |
| Field Inspector | \$ 95 | \$ 100 | \$ 105 |
| Junior Engineer | \$ 95 | \$ 100 | \$ 105 |
| GIS Specialist | \$ 95 | \$ 100 | \$ 105 |
| CAD Technician | \$ 80 | \$ 85 | \$ 90 |
| GIS Technician | \$ 80 | \$ 85 | \$ 90 |
| Clerical | \$ 50 | \$ 50 | \$ 55 |

SCHEDULE B

Notice

All notices required by this Agreement shall be sent in accordance with Section 10.14 to the following addresses:

To the Town: Utility Director
SMRU / Town of Jupiter Island
P.O. Box 395
Hobe Sound, FL 33475

To Consultant: James Barton
President
Florida Technical Consultants
401 West Atlantic Avenue, Suite 09
Delray Beach, FL 33444

Professional GIS Services

WORK AUTHORIZATION No. _____

CONSULTANT: _____
Contract No. _____

1. **Project.** _____

2. **Detailed Scope of Professional Services.**
A detailed scope of services under this Work Authorization, in accordance with the phases of service detailed in the Agreement, is attached as Exhibit _____.

3. **Deliverables and Schedule**
For study/design related services: Consultant shall deliver to the Town the deliverables specified at the time indicated on the attached Exhibit _____.

For project administration services: Consultant shall provide project/construction administration services in accordance with the Agreement and project schedule.

4. **Compensation**
The total Fee to be paid to Consultant under this Work Authorization shall not exceed _____, based on the hourly rates currently in effect under the Agreement.

A detailed fee schedule is attached as Exhibit _____.
The payment schedule (based on deliverables) is attached as Exhibit _____.

| | | |
|------------|--------------------------------|----------|
| Total Fee: | Original WA for project/study: | \$ _____ |
| | Amd No. 1 to WA | \$ _____ |
| | Amd No. 2 to WA | \$ _____ |

5. **Agreement Reference**
This Work Authorization shall be performed under the terms and conditions described within the Continuing Professional Services Agreement, dated _____, 20____, by and between the Town of Jupiter Island, Florida, and _____, Contract No _____.

6. **Small Business.**
Consultant acknowledges that its Proposal contains a statement of Small Business Participation at _____ of the aggregate total value of the work authorizations to be issued under the Agreement. Consultant has attached the SB Statement of Small Business Participation form and any other required small business forms with this Work Authorization.

7. **Insurance.**
Consultant shall maintain insurance coverages in accordance with the Agreement and hereby confirms that Certificate(s) of Insurance evidencing *current* policies meeting the requirements of the Agreement are on file with the Town as of the date of this Work Authorization.

WA # _____

8. Exhibits.

All attached Exhibits are incorporated fully into this Work Authorization and the Agreement.

CONSULTANT:

TOWN OF JUPITER ISLAND, FLORIDA

By: _____

By: _____

Print Name: _____

Whitney D. Pidot, Mayor

Date: _____, 20____

Date: _____, 20____

Attest: _____

Town Clerk





JEFF ATWATER
CHIEF FINANCIAL OFFICER

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION

**** CERTIFICATE OF ELECTION TO BE EXEMPT FROM FLORIDA WORKERS' COMPENSATION LAW ****

NON-CONSTRUCTION INDUSTRY EXEMPTION

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation law.

EFFECTIVE DATE: 10/26/2015 EXPIRATION DATE: 10/25/2017

PERSON: BARTON JAMES H

FEIN: 471886339

BUSINESS NAME AND ADDRESS:

FLORIDA TECHNICAL CONSULTANTS, LLC

10327 TRIVERO TERRACE

BOYNTON BEACH FL 33437

SCOPES OF BUSINESS OR TRADE:

ARCHITECTURAL OR
ENGINEERING F

Pursuant to Chapter 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter. Pursuant to Chapter 440.05(12), F.S., Certificates of election to be exempt... apply only within the scope of the business or trade listed on the notice of election to be exempt. Pursuant to Chapter 440.05(13), F.S., Notices of election to be exempt and certificates of election to be exempt shall be subject to revocation if, at any time after the filing of the notice or the issuance of the certificate, the person named on the notice or certificate no longer meets the requirements of this section for issuance of a certificate. The department shall revoke a

Washington DC

**VERIFICATION OF COVERAGE
(SEE BELOW UNDER CAUTIONARY NOTE)**

INSURED

JENNIFER ANN MARANGOS
JAMES HERBERT BARTON
12008 N LAKE DR
BOYNTON BEACH, FL 33436-5564

Policy Number: 4085381079
Effective Date: 06-30-16
Expiration Date: 12-30-16
Registered State: FLORIDA

To whom it may concern:

This letter is to verify that we have issued the policyholder coverage under the above policy number for the dates indicated in the effective and expiration date fields for the vehicle listed. This should serve as proof that the below mentioned vehicle meets or exceeds the financial responsibility requirement for your state.

This verification of coverage does not amend, extend or alter the coverage afforded by this policy.

Vehicle Year: 2009
Make: TOYOTA
Model: PRIUS
VIN: JTDKB20U89787776

| COVERAGES | LIMITS | DEDUCTIBLES |
|----------------------------|---------------|------------------|
| BODILY INJURY LIABILITY | \$1MIL/\$1MIL | |
| PROPERTY DAMAGE LIABILITY | \$100,000 | |
| MEDICAL PAYMENTS | \$2,000 | |
| PERSONAL INJURY PROTECTION | BASIC | NON-DED/INSD&REL |
| UNINSURED MOTORIST/STACKED | \$1MIL/\$1MIL | |
| COMPREHENSIVE | | \$500 DED |
| COLLISION | | \$500 DED |

 Lienholder Additional Insured Interested Party

Additional Information:

Issued 8/8/2016

If you have any additional questions, please call 1-800-841-3000.

CAUTIONARY NOTE: THE CURRENT COVERAGES, LIMITS, AND DEDUCTIBLES MAY DIFFER FROM THE COVERAGES, LIMITS, AND DEDUCTIBLES IN EFFECT AT OTHER TIMES DURING THE POLICY PERIOD. THIS VERIFICATION OF COVERAGE REFLECTS THE COVERAGES, LIMITS AND DEDUCTIBLES AS OF THE ISSUED DATE OF THIS DOCUMENT WHICH IS SHOWN UNDER "ADDITIONAL INFORMATION" OR IF AN ISSUED DATE IS NOT SHOWN, THE DATE OF THIS FACSIMILE.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/09/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER Hiscox Inc 520 Madison Avenue 32nd Floor New York, NY 10022 | CONTACT NAME: PHONE (A/C No. Ext): (888) 202-3007 FAX (A/C No.): E-MAIL ADDRESS: contact@hiscox.com | | | | | | | | | | | | | | |
|---|---|-------------------------------|--------|---|-------|------------|--|------------|--|------------|--|------------|--|------------|--|
| INSURED Florida Technical Consultants, LLC 401 W. Atlantic Ave. Suite 09 Delray Beach FL 33444 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Hiscox Insurance Company Inc</td> <td style="text-align: center;">10200</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A: Hiscox Insurance Company Inc | 10200 | INSURER B: | | INSURER C: | | INSURER D: | | INSURER E: | | INSURER F: | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A: Hiscox Insurance Company Inc | 10200 | | | | | | | | | | | | | | |
| INSURER B: | | | | | | | | | | | | | | | |
| INSURER C: | | | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | | | |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUWR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|-------------------|-------------------------|-------------------------|--|
| | COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| A | Professional Liability | N | | UDC-1734967-EO-16 | 04/18/2016 | 04/18/2017 | Each Claim: \$ 2,000,000 Aggregate: \$ 2,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

| | |
|--|--|
| CERTIFICATE HOLDER Town of Palm Beach - Public Works Dept 951 Okeechobee Rd. Suite A West Palm Beach, FL 33401 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|--|



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/09/2016

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| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD | WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | | | | | | | | | | | | | | |
|---|--|----------------|-----|--------------------|-------------------------|-------------------------|--|-------------------------------------|--------------|---|--------------------|------------------------------|----------|--------------------------------|--------------|-------------------|-----------------------------|------------------------|------------------|--|----|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | Y | | UDC-1734967-CGL-16 | 04/18/2016 | 04/18/2017 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 100,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 5,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ S/T Gen. Agg.</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table> | EACH OCCURRENCE | \$ 1,000,000 | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000 | MED EXP (Any one person) | \$ 5,000 | PERSONAL & ADV INJURY | \$ 1,000,000 | GENERAL AGGREGATE | \$ 2,000,000 | PRODUCTS - COMP/OP AGG | \$ S/T Gen. Agg. | | \$ |
| EACH OCCURRENCE | \$ 1,000,000 | | | | | | | | | | | | | | | | | | | | |
| DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000 | | | | | | | | | | | | | | | | | | | | |
| MED EXP (Any one person) | \$ 5,000 | | | | | | | | | | | | | | | | | | | | |
| PERSONAL & ADV INJURY | \$ 1,000,000 | | | | | | | | | | | | | | | | | | | | |
| GENERAL AGGREGATE | \$ 2,000,000 | | | | | | | | | | | | | | | | | | | | |
| PRODUCTS - COMP/OP AGG | \$ S/T Gen. Agg. | | | | | | | | | | | | | | | | | | | | |
| | \$ | | | | | | | | | | | | | | | | | | | | |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table> | COMBINED SINGLE LIMIT (Ea accident) | \$ | BODILY INJURY (Per person) | \$ | BODILY INJURY (Per accident) | \$ | PROPERTY DAMAGE (Per accident) | \$ | | \$ | | | | |
| COMBINED SINGLE LIMIT (Ea accident) | \$ | | | | | | | | | | | | | | | | | | | | |
| BODILY INJURY (Per person) | \$ | | | | | | | | | | | | | | | | | | | | |
| BODILY INJURY (Per accident) | \$ | | | | | | | | | | | | | | | | | | | | |
| PROPERTY DAMAGE (Per accident) | \$ | | | | | | | | | | | | | | | | | | | | |
| | \$ | | | | | | | | | | | | | | | | | | | | |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$</td></tr> <tr><td>AGGREGATE</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table> | EACH OCCURRENCE | \$ | AGGREGATE | \$ | | \$ | | | | | | | | |
| EACH OCCURRENCE | \$ | | | | | | | | | | | | | | | | | | | | |
| AGGREGATE | \$ | | | | | | | | | | | | | | | | | | | | |
| | \$ | | | | | | | | | | | | | | | | | | | | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">PER STATUTE</td> <td style="text-align: center;">OTH-ER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td style="text-align: right;">\$</td></tr> </table> | PER STATUTE | OTH-ER | | E.L. EACH ACCIDENT | | \$ | E.L. DISEASE - EA EMPLOYEE | | \$ | E.L. DISEASE - POLICY LIMIT | | \$ | | |
| PER STATUTE | OTH-ER | | | | | | | | | | | | | | | | | | | | |
| E.L. EACH ACCIDENT | | \$ | | | | | | | | | | | | | | | | | | | |
| E.L. DISEASE - EA EMPLOYEE | | \$ | | | | | | | | | | | | | | | | | | | |
| E.L. DISEASE - POLICY LIMIT | | \$ | | | | | | | | | | | | | | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Town of Jupiter Island, Florida is an additional insured.

| | |
|---|--|
| CERTIFICATE HOLDER Town of Jupiter Island, Florida 2 Bridge Road Hobe Sound, FL 33455 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|---|--|

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

| | | | |
|---|---|--|---|
| Print or type See Specific Instructions on page 2. | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. FLORIDA TECHNICAL CONSULTANTS, LLC | | |
| | 2 Business name/disregarded entity name, if different from above | | |
| | 3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ S <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶ | | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small> |
| | 5 Address (number, street, and apt. or suite no.) 401 West Atlantic Avenue, Suite 09 | | Requester's name and address (optional) |
| | 6 City, state, and ZIP code Delray Beach, FL 33444 | | |
| | 7 List account number(s) here (optional) | | |

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

| | | | | | | | | | | |
|---------------------------------------|---|--|---|---|---|---|---|---|---|---|
| Social security number | | | | | | | | | | |
| | | | | | | | | | | |
| OR | | | | | | | | | | |
| Employer identification number | | | | | | | | | | |
| 4 | 7 | | - | 1 | 8 | 8 | 6 | 3 | 3 | 9 |

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

| | | |
|------------------|--------------------------------|------------------------------|
| Sign Here | Signature of U.S. person ▶ | Date ▶ August 8, 2017 |
|------------------|--------------------------------|------------------------------|

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Twelfth Order of Business

RESOLUTION 2018-3

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT APPROVING A NEW SWIMMING POOL FILL OR REFILL POLICY AUTHORIZING A POOL CREDIT TO A CUSTOMER’S NEXT WATER BILL AFTER A POOL FILL OR REFILL

WHEREAS, the Coral Springs Improvement District (the ‘District’) previously established a pool fill/refill policy for single family residences; and,

WHEREAS, the Board of Supervisors (the ‘Board’) desires to establish a fill/refill policy to credit commercial and multi-family properties.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CORAL SPRINGS IMPROVEMENT DISTRICT, THAT:

1. A pool fill or refill credit policy is hereby adopted authorizing a pool credit for commercial and multi-family properties by calculating the size/gallons needed to fill the pool. This will be a sewer credit calculated at the first pricing tier rate provided the pool was filled from a meter that is levied both water and sewer rates.
2. The pool refill credit is available to a customer once a year, measured from the date an initial credit is granted.
3. This pool refill credit policy shall take effect upon adoption of this resolution.

PASSED AND ADOPTED by the Board of Supervisors of the Coral Springs Improvement District, this 20th day of November, 2017.

Kenneth Cassel
Assistant Secretary

Martin Shank
President

Thirteenth Order of Business



**DEVELOPMENT
CORPORATION**

1701 N.W. 22nd Court
Pompano Beach, Florida 33069
(954) 971-2288
Fax (954) 971-0030

November 3rd, 2017

Mr. David McIntosh
Director of Utilities
Coral Springs Improvement District
10300 NW 11th Manor
Coral Springs, FL 33071

Re: Lift Stations 6, 33, 34 & 35, (Bid # Y118090881 Approved by the Coral Springs Improvement District Board on 2-27-17)

Dear Mr. McIntosh,

Lift station 33 came in under the budget. Please consider this letter as our request for deductive change order on lift station 33 as follows:

- Change Order #1, Lift Station #33, decrease the original contract value of \$165,311.32 by \$20,251.11, resulting in a final contract value of \$145,060.21.

We appreciate the work and the cooperation that your personnel have provided.

Please call if we could assist you with anything further.

Sincerely,

A handwritten signature in blue ink that reads "L R Shortz".

Lawrence R. Shortz
TRIO DEVELOPMENT CORPORATION

CC: Curt Dwiggin
Supervisor, Water Distribution/Wastewater collection Departments
Coral Springs Improvement District

Fourteenth Order of Business

14C.



November Report to the Board of Directors for the Water Plant

Report Includes Updates through 11/8/2017

BCHD inspection

We had two Broward County Health Department inspectors walk the plant on 11/8 and conduct a thorough compliance inspection. This inspection lasted all day and they went through all records, viewed the entire process, tested the water, spoke with the distribution department in regards to the cross connection control program etc. In the end they reported that there were no major concerns, and that it was a pleasure to inspect our plant. We will have the complete report within 30 days.

SCADA system upgrades

ADS engineering installed the upgrades in the second of two servers on 10/11. The servers are working well with all of the new hardware and software installed and this project is in closeout.

Concentrate valve replacement

This project is complete and we have already made several adjustments to our pretreatment reducing the amount of antiscalant and sulfuric acid that is being fed. We expect to have the acid for pretreatment turned completely off by December.

Storage Tank Cleaning

At the September meeting the Board approved a piggyback off of a contract that Underwater Solutions had in place with Orlando Utilities to clean and re certify our three storage tanks. We were able to get them in to clean the $\frac{3}{4}$ and 1 million gallon tanks on 10/1. They found a small leak at the bottom of the $\frac{3}{4}$ MG tank and were able to repair it. They are scheduled to come back in January to clean and certify the 4 million gallon tank, and will reenter the $\frac{3}{4}$ MG tank to check the integrity of their repair. They are not charging us anything extra for the additional unanticipated work.

Meeting with Globaltech

On 10/12 David, Tim, and I met with Globaltech to go over the projects that are budgeted for Fiscal Year 2017/18. We presented them with all of the projects we have planned for this year and prioritized the projects for them. This should make it easier on both of us to get these projects completed before the next FY starts. They are beginning to prepare work authorizations for each project which will be presented to the board for approval after staff has reviewed and approved each one.

Train feed motor bearings

Now that the new feed motor has been installed on train #1 we need to send the old motor out to have the bearings replaced. We obtained three quotes, one from AB Electric (\$5,760), one from Condo Electric (\$3,995), and one from Electrix (\$5,625) to have this work performed. Based on the lowest quote and our experience with each contractor we have selected Condo Electric to perform this work. Condo Electric will remove the motor from train #3 and install this refurbished motor in its place and we will have the bearings replaced on that motor as well.

Well 4R

Globaltech and Centerline are pleased with the results of the rehab on this well and are recommending that we place it back in service. The sand production has decreased tremendously, SDI numbers are down, and the specific capacity has improved significantly. We started collecting samples from this well on 10/23 and after ten consecutive days of passing samples we have placed the well back online. It seems to be performing well thus far.

Here are some photos from the well 4R rehab process:





Coral Springs Improvement District
Wastewater Department Report
November 2017 Board Meeting

Ongoing Projects

Globaltech has notified the District that they are progressing with the following approved work authorizations (WA):

WA# 124 – Effluent Pump Station Electrical Improvements

- Deep well pump 404 was taken out of service on November 2, 2017 for electrical improvements. Deep well pump 404 start up is scheduled for November 13, 2017. Pictures of the project are below.

Deep Well Pump 404 Old VFD



Deep Well Pump 404 New VFD



WA # 127 – Plant F RAS Valve Replacement

- The new RAS valve is working well. The last item to close this project is sod needs to be installed. New sod is scheduled to be installed by the end of the week of November 13, 2017.

Operations

Staff members Afzal “Mike” Hosein and Fazal “Nick” Hosein passed their Class “B” Wastewater Operator license.

Staff will begin to take Plant D offline on December 4th, 2017 for annual maintenance.

Staff has reviewed the Draft Monitoring Well 4 application and has sent Globaltech their comments. Check has been provided for Minor Modifications for the construction of Monitoring Well 4.



Coral Springs Improvement District

Drainage Report

November 20, 2017 Board of Supervisors Meeting

Aquatic Weed Control

- Quarterly inspection of Lake Coral Springs was completed. The submerged perimeter tape grass is minimal along the shoreline. District staff continues to monitor on a monthly interval and treat aquatic weed growth and algae blooms as necessary.





Hurricane Irma

- All required paperwork has been submitted to NRCS, we are awaiting funding for their program and subsequent agreement to commence removal of trees and debris from the District drainage system. We have also submitted a request to FEMA for disaster assistance and we are progressing through their process.
- Our drainage crews continue to remove hurricane related debris from District waterways that is within our limited capabilities. We expect to complete this task and resume normal herbicide applications beginning December 1.

Flood Control

- The canal levels are approx. 6'9" for the East basin and 7'1" for the West basin. No significant rainfall has been recorded this month.
- Two (2) pumps are scheduled to be removed and converted from an oil lube system to a water lube system. This conversion will reduce maintenance costs on the pumps and protect the quality of water. We expect this project to take 60-90 days to complete.

Staff acknowledgement

- Asad Hosein and Jason Galotti have completed Stormwater Operator Level 1
Shawn Frankenhauser has completed Stormwater Operator Level 2
Successful completion results in:

Fulfillment of FDEP's training requirements of your MS4 permit:

Erosion and Sediment Control

Illicit Discharge Detection and Elimination

Spill Prevention and Remediation

Good Housekeeping Practices

High Risk Facilities



Coral Springs Improvement District
10800 N.W. 11TH MANOR Coral Springs, FL 33071

Water Distribution and Wastewater Collection

Department Report

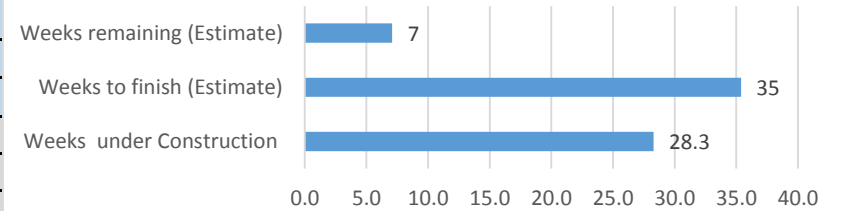
11-20-17 board Meeting

- There were 15 water breaks in the month of October, a record low in my collected data.
- AP Engineering is still working in Ramblewood subdivision. They continue to make excellent progress. A.P. has estimated the substantial completion date to be December 19th.
- The Margate/CSID interconnect projects main construction is mostly complete. Pressure testing and bacteriological samples are soon to be conducted/complete
- Trio Development Corporation is complete with Lift Station 33, and under budget. This is the last of the 4 stations under contract

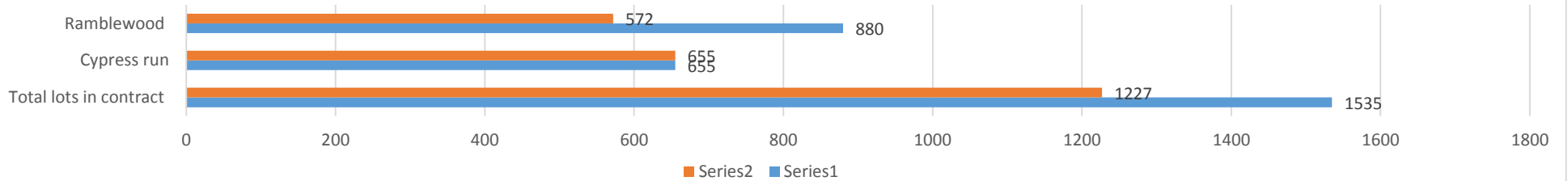
Service Replacement Program Progress Report/ AP Engineering. North Cypress Run and Ramblewood Sub.

| | | | | | | |
|-----------------------------------|--------|----------------|--------------------------|----------------------|--------------------------------|-------------------------------|
| Construction start date: 4/24/17 | | | | | | Update 11/8/17 2:17 pm |
| | Totals | # Complete | Percentage of Completion | Amount billed | Total Value of contract | Percentage Invoiced |
| Total services in contract | 1045 | 864 | 82.68% | \$587,669 | \$738,000.00 | 79.63% |
| Cypress Run | 408 | 396 | 97.06% | | | |
| Ramblewood | 637 | 468 | 73.47% | | | |
| Total lots in contract | 1535 | 1227 | 79.93% | | | |
| Cypress run | 655 | 655 | 100.00% | | | |
| Ramblewood | 880 | 572 | 65.00% | | | |
| Weeks under Construction | 28.3 | | | | | |
| Weeks to finish (Estimate) | 35 | | | | | |
| Weeks remaining (Estimate) | 7 | Date to finish | 12/27/2017 | | | |

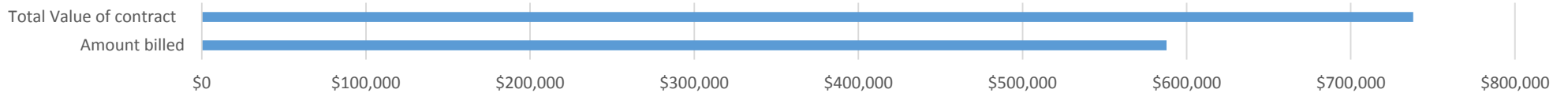
Project Time Frame

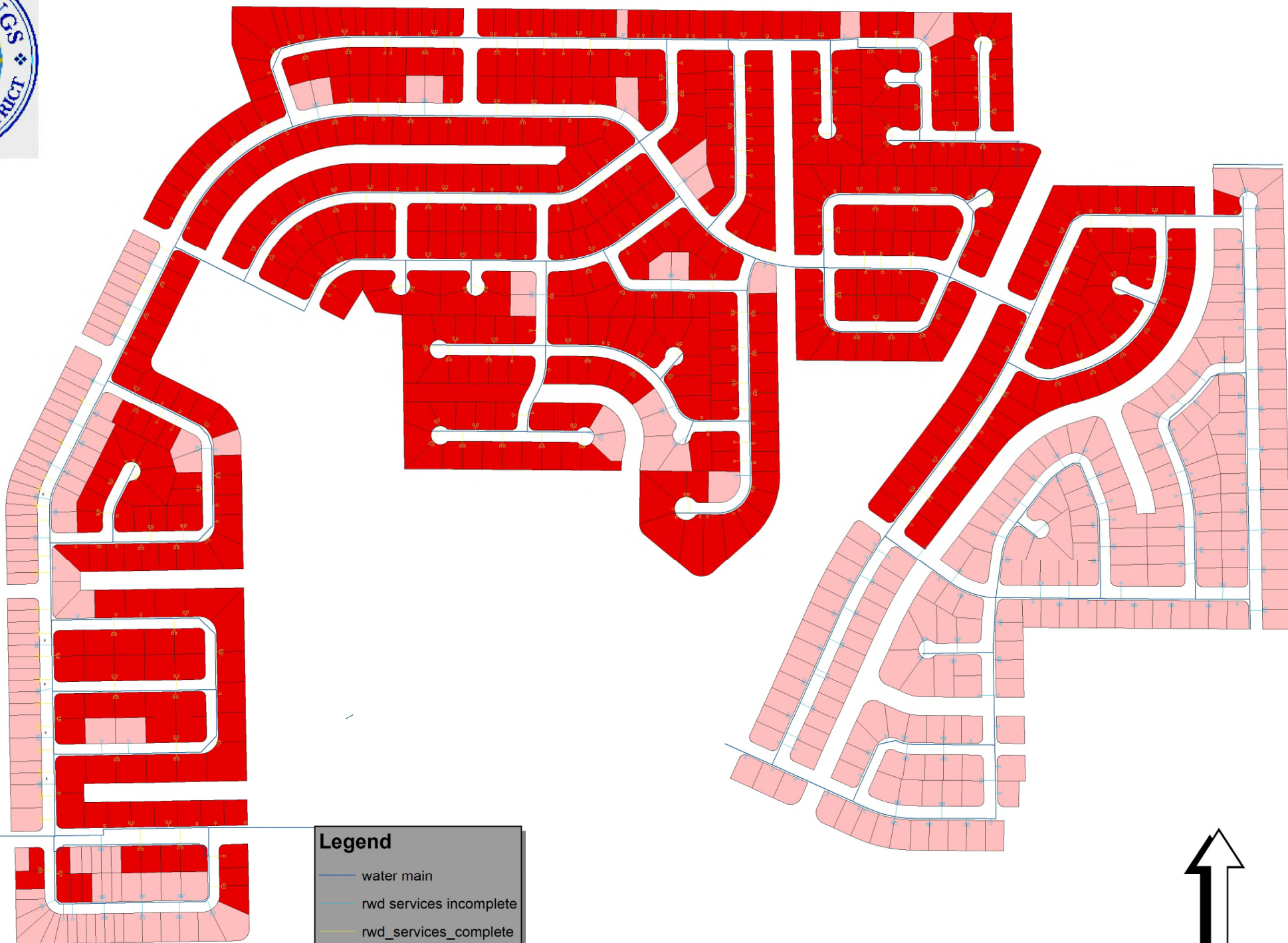


Lots Complete



Amount Invoiced from total





Legend

- water main
- rwd_services_incomplete
- rwd_services_complete
- lots complete

